

DLA Logistics Information Service Reference/Master Data Environment (RMDE)

Federal Item Cross Reference (FIXR)

End Users Manual

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Executive Summary

The DLA Logistics Information Service is responsible for the delivery of reference data to the Department of Defense (DOD), federal agencies, commercial companies, and select foreign allied governments. The DLA Logistics Information Service mission is to create, obtain, manage, and integrate logistics information for dissemination to users and customers in a cost effective and easy manner. Prior to RMDE, the data used to accomplish this mission was maintained in a variety of standalone systems, each developed to accomplish specific business functions and requirements.

RMDE is a data warehouse solution designed to meet the challenge of providing logistics reference data to this wide spectrum of users through a single, cohesive, and standardized method. This data warehouse will provide users with logistics reference data and increase their research capabilities over time, relieving the research-processing burden from the source systems and freeing up those resources to address transaction-based customers.

It is also important to note that RMDE is part of DLA's Integrated Data Environment (IDE). As such, it provides logistics reference data to users and systems through IDE interfaces. RMDE will also provide reference data directly to some segments of the DLA Logistics Information Service customer base.

1.0 System Application

RMDE serves as the central access method to interactively obtain reference/repository information managed by DLA Logistics Information Service using World Wide Web technology. It provides SQL queries of the database, standard reporting, batch query processing and a business intelligence tool to create reports and extracts that can be used to create a variety of output products.

The majority of RMDE's data sources are operational systems that manage item and supplier data. The data and sources are:

- Current NIIN data from Federal Logistics Information Systems (FLIS)
- Historical data from the Maintain Items of Supply (MIOS) History file and from the Federal Item Logistics Data Record (FILDR)
- Commercial and Government Entity Codes (CAGE)
- NIIN Weapon system data (restricted)
- Hazardous Materials Information Resource System (HMIRS) all non-proprietary
- NIIN images from Image Builder
- EBS Bill of Material (BOM) and Kitting data
- Military service unique data from MILSVCS systems

1.1 Security and Privacy

The Federal Item X-Reference (FIXR) application operates within a dedicated security mode and processes sensitive and non-sensitive data. Appropriate security controls are in place to ensure the confidentiality, integrity and availability of the data.

1.2 Assistance and Problem Reporting

If the user is in need of assistance, please refer to the **Help** section on the top menu. Should further assistance be required, contact:

Defense Logistics Agency (DLA) Customer Interaction Center (CIC) DLA Logistics Information Service

74 Washington Ave., N Battle Creek, MI 49037-3084

Phone: 1-877-352-2255 / DSN 661-7766 / (269) 961-7766

Fax: DSN 661-5305 / (269) 961-5305

Email: dlacontactcenter@dla.mil

The Defense Logistics Agency (DLA) Customer Interaction Center (CIC), located in Battle Creek, Michigan is staffed 24 hours a day, seven days a week, including Government holidays. Dedicated, knowledgeable agents are available to provide real-time aid for real world logistics needs.

Technicians can help locate a supply item in the database, assist in obtaining FIXR access, or give step-by-step instructions over the phone to connect disc drive units to a PC for CD-ROM products.

Direct all questions, problems, comments, and/or inquiries to the Customer Service Outreach (CSO) technician to obtain needed information.

Customers may contact the RMDE Program Management office at:

Email: DLISFIXR@dla.mil

Commercial Phone: 269-961-4147

DSN: 661-4147

Users with a revoked password must call or email to request a password reset:

Email: PasswordR@dla.mil

Commercial Phone: 269-961-4999 (Option 2)

DSN: 661-4999

1.2.1 Software

FIXR will run properly with a Windows NT, 2000, or XP operating system, and a browser minimum of Internet Explorer 4.0.

2.0 Using FIXR

FIXR is CAC enabled. Procedures for converting an existing FIXR account to CAC card or Smart Card authentication are provided below in section 2.1

2.1 Load Certificate

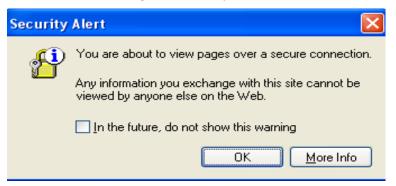
Load Certificate: This section provides instructions on converting an existing FIXR account to CAC card or Smart Card authentication. This procedure is required only once. You may be asked to run this procedure again if there are some issues loading the certificate successfully first time or system administrator asks you to run this procedure again.

To convert your existing account:

- Logon to your workstation with your CAC or Smart Card as normal
- Open a new browser window (Internet Explorer or similar) and enter this URL:
 https://uhilsfmn.dlis.dla.mil/cert/certificate_gather.jsp

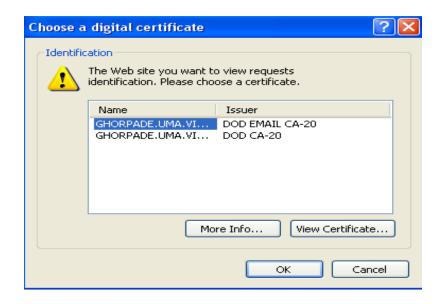
Following window may display. Click on OK button

Figure 1, Security Alert



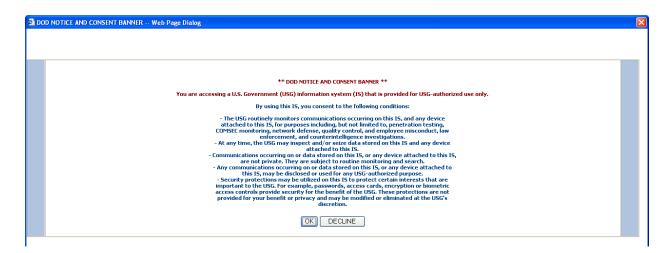
• A popup "Choose a digital certificate" window will display

Figure 2, Select a digital certificate window



- Highlight your "DOD EMAIL" certificate as shown then press OK
- Supply your PIN if asked.
- Following DOD Notice will be displayed and Consent Banner. Please read and understand this notice before proceeding.

Figure 3, Warning Banner

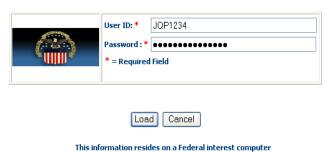


- If you agree to the terms of the DOD Notice and Consent Banner, PRESS OK. If you DO NOT AGREE, press DECLINE to close the browser window. If you press "DECLINE", the browser window will be closed and certificate will not be loaded.
- login screen will be displayed. Enter your LAN ID and password that you use to log into FIXR.

Figure 4, Log in window

Please use your current User ID and Password to register your certificate.

Press the Load button to associate your certificate with your account.



Accessibility Help and Information
DLIS Website

- Press LOAD to continue
- If all goes well, "Your certificate has successfully been loaded!" message will be displayed. It's OK to simply close this window.

Figure 5, Process success message

Your certificate has successfully been loaded!

Click Here to Continue

- If an error is received, Write down the error message or capture the error screen and include it in an
 email to the Help Desk. Request that the Help Desk forward the trouble ticket to the DLA
 LOGISTICS INFORMATION SERVICE DBA Team.
- Now that your account is CAC-enabled, simply open the link to FIXR and supply your CAC PIN number if requested.

2.2 Access

To access FIXR, open a web browser and enter the below URL address into the address bar. FIXR is also available from the DLA LOGISTICS INFORMATION SERVICE Internet and Intranet.

www.dlis.dla.mil/FIXR

or using a web browser:

- Navigate to the DLA LOGISTICS INFORMATION SERVICE website
- Select Log Tools
- Select Federal Item X-Reference (FIXR)
- Click Sign On

When DLA LOGISTICS INFORMATION SERVICE website is down and if you need to access FIXR, copy and paste following URL in your internet browser.

https://uhilsfmo.dlis.dla.mil/pls/portal/url/page/RDE_HOME

When click on the FIXR URL, you will be asked to choose a digital certificate.

Figure 6, Select digital certificate window



User should choose DOD Email certificate and click on OK button. FIXR Home page will be displayed.

2.3 Login Page Elements for the user who do not use CAC or Smart card to log into FIXR

2.3.1 Links

There are two links provided to bring the user back to the DLA Homepage or the DLA LOGISTICS INFORMATION SERVICE Homepage:

- <u>DLA Home</u> links to DLA website (<u>http://www.dla.mil</u>)
- <u>DLA Logistics Information Service Home</u> links to DLA LOGISTICS INFORMATION SERVICE website (http://www.dlis.dla.mil)

2.3.2 Lower Navigation

The Lower Navigation section on the Login Page provides the user with general links and email addresses related to DLA or DLA LOGISTICS INFORMATION SERVICE:

- Customer Service DLA Customer Interaction Center (CIC) webpage of contact information
- <u>dlacontactcenter@dla.mil</u> DLA CIC email support
- Accessibility Describes Section 508 compliance

Figure 7, Log in Screen



2.4 Login procedure for the users who do not use CAC or Smart card to log into FIXR:

Figure 8, Log in screen for non CAC/Smart Card users



2.4.1 First Time Login

- 1. Enter User ID (DLA Standard Log on)
- Enter temporary Password (provided by DLA LOGISTICS INFORMATION SERVICE)
- 3. Click Login
- 4. The user will be prompted to change the temporary password to a unique password.
- 5. Enter Old Password (temporary password provided)
- 6. Enter the **New Password** (note the requirements on the screen)
- 7. **Confirm Password** by entering the new password again
- 8. Click OK

Successful password changes direct users to the FIXR Main Page. Unsuccessful attempts prompt users to enter a different new password. Contact the Help Desk for aid in resolving password difficulties.

Defense Logistics Information Service
A Defense Logistics Agelies Activity
Change My Password
DLIS Home DLAHome

Change My Password: Uma GHORPADE

Clarific Mew Password
Confirm New Password

PKI CERTIFICATE USERS TAKE NOTE!

If you connect to this application with your CAC Card, a Smart Card or some other PKI certificate, DO NOT change your password!

Click CANCEL below or close this window and connect to the application again.

PASSWORD RULES:

MUST

o contain at least TWO numbers, TWO upper-case letters, TWO lower-case letters and TWO punctuation marks
odiffer from the old password by at least three characters
oben oless then 14 characters long
MUST NOT

Clear Submit

Figure 9, Set Password

2.4.2 Standard Login

Click HERE to CANCEL

Login to FIXR:

- 1. Enter User ID (DLA Standard Log On), and Password
- 2. Click Login
- The FIXR Homepage will be displayed

Contain any dictionary word.
 Contain consecutive duplicate characters.
 Be similar to username.
 repeat any of the previous 8 passwords

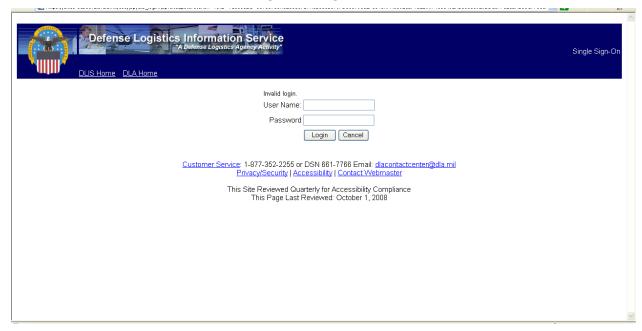
Note: Users must adhere to the DLA LOGISTICS INFORMATION SERVICE password creation rules. Do not share a User ID and Password.

This is a DLA LOGISTICS INFORMATION SERVICE security violation and will result in the loss of access.

2.4.3 Login Error

If the **User ID** and/or **Password** have been entered incorrectly, an Invalid Login message will be displayed. Re-enter the **User ID** and **Password** on the Login screen that appears and click **Login**. If difficulties continue, contact the Help Desk.

Figure 10, Login Error



Note: User will be prompted to change expired password. When a login is successful, user will be directed to the FIXR Main Page.

3.0 FIXR Navigation Menus

There are 3 main menus displayed on each search screen:

- FIXR Main Page
- Banner Hyperlinks Menu (Top Menu)
- Tab Menu (Tabular Menu)
- Sub-tab Menu (Sub-Tier Menu)

3.1 FIXR Main Page

Navigation from the FIXR Main Page enables users to select the type of search and move directly to its Parameter Entry screen.

Figure 11, FIXR Main Page

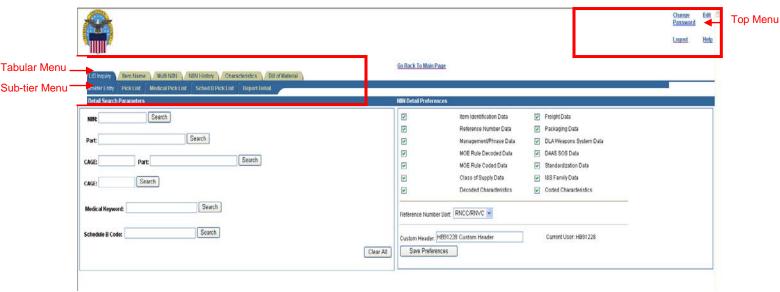


3.2 Banner Hyperlinks Menu

The **Banner Hyperlinks Menu** (top menu), located in the upper right-hand corner of the web browser, is present on every screen in FIXR. It allows the user access to system functions that are needed from any screen in the system.

- **Help** Details to the FIXR system that the user can reference for help
- Edit Allows the user to change the page layout (selected users only)
- Logout Click to Logout of the FIXR system
- Change Password Allows the user to change his/her password

Figure 12, FIXR Menus



3.2.1 Help

Clicking on Help section provides access to the FIXR User Manual. Users can open or save the document.



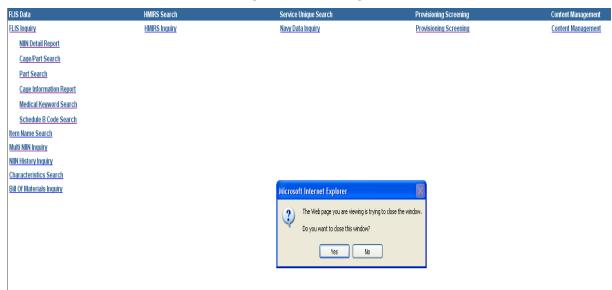
Figure 13, Accessing User Manual from Help

3.2.2 Change Password

The 'Change Password' link should be used only if you do not use CAC or Smart card to log into FIXR.

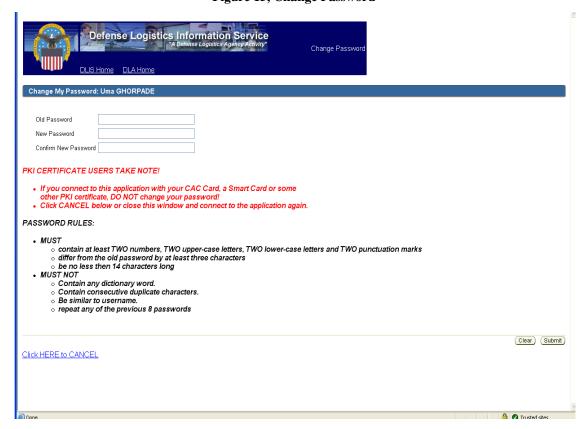
If you click on "change password" link, following message will be displayed. Click "No" button.

Figure 14, Choose digital certificate window



The 'Change Password' link on the Banner Hyperlinks Menu allows the user to change his/her password. A new window will open for changing your password.

Figure 15, Change Password



If you use CAC or Smart card to log into FIXR, changing password will not do anything. So there is no need to use this screen. There are instructions in RED font for the users who use CAC/Smart cards. Simply click on "X" that is located on upper right hand corner of the window to close the browser window.

3.2.3 Edit

The Edit link allows users to change the page layout (selected users only).

3.2.4 Logout

Clicking **Logout** will log out the current user. The screen will show **Logout Successful** and present a **Return** button. Once the user is logged out, all text fields will be cleared values from the session will no longer be saved. Only the **Detail Preferences** will be saved.

By clicking **Return**, the user will be brought to the Login Homepage.

Figure 16, Logout



Click on "Close" button and the browser window will be closed.

3.3 Tab Menu

The main tab search functions are located across the top of the **Tab Menu** (tabular menu). By clicking on each tab, the search parameters for each search **Parameter Entry** screen will appear and the tab will be highlighted in blue. Other tab selections will be displayed in gold, and are accessible at anytime to select. When a tab has been selected, a **Sub-tab Menu** associated with the tab will also appear under the selected tab.

3.4 Sub-Tab Menu

The **Sub-tab Menu** (sub-tier menu) associated with the tab selected will appear in blue. The screen title will be bolded in white to indicate where in the **Sub-tab Menu** the user is. The user can select the other sub navigation titles (in gold) at any time or use the browser **Back** button. However, the information displayed will be results from a previous search if a previous search was performed during the session. If a **Parameter Entry** search has no result or has errors in it; an error will be indicated on the screen.

Note:

- 1) The user's last selected **Detail Preferences** will always remain the same until they are changed and saved. The user's **Search Parameters** will only be saved in FIXR until the next login.
- 2) With the exception of sub –tab "Parameter entry", users are not permitted to click on sub-tabs. If a user clicks on any sub-tab other than "Parameter Entry", an error message will be displayed.

4.0 Print Functions

System-wide Functions are options and features that are available throughout the FIXR system. These functions include:

- Printing
- Parameter Entry Fields
- Identifying Errors
- Pick list Selections
- Tool Tips

4.1 Printing

The optimal solution to printing a report is to print from an Adobe® PDF display although, printing can also be accomplished from MS Word and MS Excel formats.

4.1.1 Printing in Adobe Acrobat®

This technique will provide a single NIIN on an individual report. The top right of each report, select the **Display PDF** Link and the report will appear in a separate window in Adobe Acrobat[®]. Clicking on the Print button in Adobe Acrobat will provide a printout of all displayed data.

(a) Search (b) [1] Select (a) (a) - (a) - (b) 77% - (b) (b) - (b) Save a Copy **NIIN Detail Respo** NIIN Detail Response for 000004062 In Item Identification Class of Supply Data Display HTML: See Below HTML Outpo DS-D Reference Number Data See Below HTML Outp Display PDF: 000004062 Management Data Item Identification Data NIIN Standardization D: OE Rule Coded Data • MC47 Item Identification Data 5305 000004062 SCREW, CAP, HEXAGON HEAD MOE Rule Coded Data MOE Rule Decoded Data MOE Rule Decoded Da MC47 5305 000004062 ristics Data Coded Characteristics ed Characteristics Data onal Attributes / Infor Decoded Characteristic Additional Attributes / I Class of Supply Data COS: 9 repair parts and components to include kits, assemblies, and subas maintenance support of all equipment. **Class of Supply Data** SOURCE E Extrapolated by DLIS Trusted sites Trusted site

Figure 17, Location of the Display PDF Link

Printing from Adobe Acrobat is not available on large scale reports such as the Multi-NIIN and Provisioning Screening reports. File creation is offered instead.

In addition to the **Display PDF** Link, when there are multiple results from a pick list selection, the user is also provided a listing of the individual NIINs each of which can be used to get a PDF version of the report, (Figure 18 below). User can do Cage/Part Search by entering any cage or Part number and submit the search by clicking on search button. This search will produce a pick list. User has option to select multiple NIINS and click on "submit selection" button which is located on the Pick list screen. The results are shown in the example below.

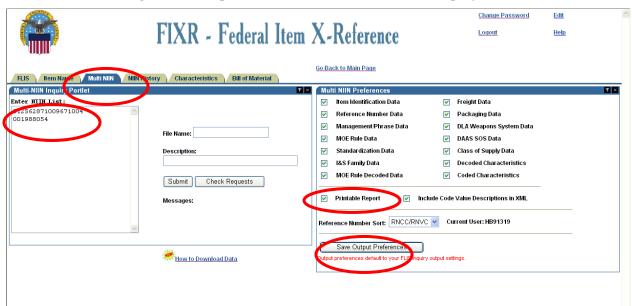
4.1.2 Printing Multiple NIIN Output Files in Adobe

To print a single Adobe Acrobat file containing selected NIINs (limit 25), perform the following steps:

Figure 18, Selecting from Multiple NIINs to Obtain a PDF Version

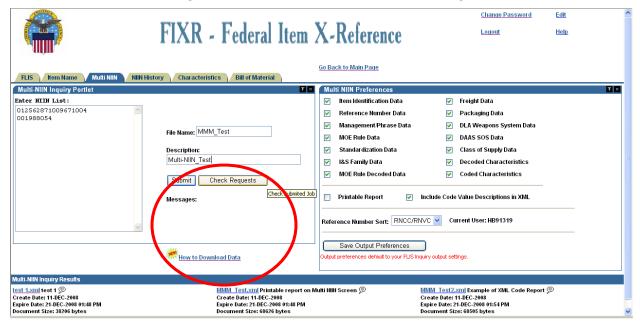
• When pick list is displayed for Cage/Part search, select multiple NIINs and then click on the **Multi-NIIN** tab. A list of NIINs will be automatically populated in the box in the upper left corner. Do not be concerned if the NIINs are all run together, FIXR will interpret them correctly (see Figure 19).

Figure 19, Multiple NIINs Transferred to Multi-NIIN Inquiry Tab



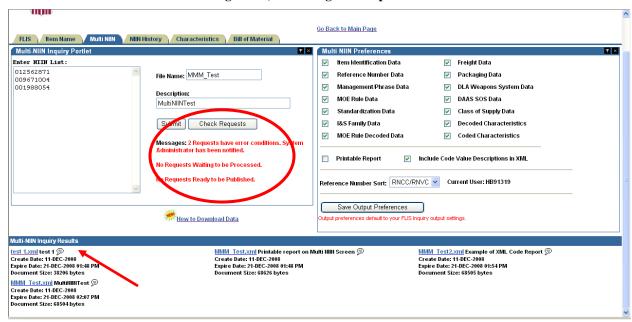
- Next, check the Printable Report check box followed by clicking on the Save Output Preferences button at the lower right part of the screen.
- Then, type in a file name for the Adobe Acrobat file and a description, then click the **Submit** button (Figure 20).

Figure 20, Submit the Multi-NIIN List for Printing



• FIXR will provide notice that the request has been completed and assigns it a number. Click on the **Check Requests** button (may have to click several times) until the requested output is displayed in the **NIIN Inquiry Output Box** (Figure 21).

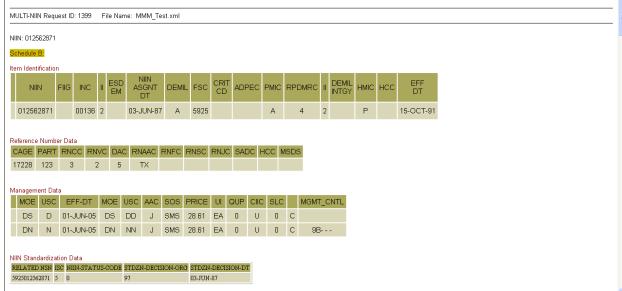
Figure 21, Obtaining the Output File



- View the resulting file by clicking on the hyperlinked file name.
- The Figures below show an example of a Printable Report on the Multi NIIN Screen and an XML Code Report.

Figure 22, Example of a Printable Report on Multi NIIN Screen

MULTI-NIIN Request ID: 1399 File Name: MMM_Test.xml NIIN: 012562871 Item Identification



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Figure 23, Example of an XML Code Report

```
**Commission** 1.0* shooding="UTF-6" >

- Milibility Requestion** 1.0* shooding="UTF-6" >

- Milibility Requestion** 1.400** Finishames** MNN_Test2.xml" >

- Kining-dealing-somes NIN-** 012562871" >

- FILIS_SEG_X>

- FILI
```

4.1.3 Printing in MS Word or MS Excel

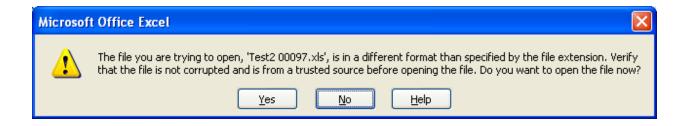
Downloading and printing using MS Word and MS Excel are offered options in FIXR pick lists.

Change Password Edit FIXR - Federal Item X-Reference Logout Go Back to Main Page Download in Excel Download in Word Submit Selection **Search Results** Record Count: 17; Part Number: 123 17228 CIRCUIT BREAKER 123 37239 009671004 VALVE.GLOBE STONE, SHARPENING 123 10646 001988054 GEAR ASSEMBLY 09770 006895424 123 37239 009671003 VALVE, GLOBE 123 22421 001521094 BUSHING, ELECTRICAL CONDUIT 123 59730 001521094 BUSHING.ELECTRICAL CONDUIT 123 37239 002747391 VALVE.GLOBE VALVE, GLOBE 123 37239 002875544 123 02978 006577468 CURTAIN 123 37239 002747392 VALVE,GLOBE

Figure 24, Location of the Download in Word and Excel Buttons (FLIS Inquiry Pick List)

Selecting **Download in Excel** or **Download in Word** to open a pop-up window. The user may choose to save or open the document or spreadsheet. Once opened, the information can be printed using normal MS Word or MS Excel application actions.

NOTE: A Microsoft Security alert may be displayed when you attempt to open an XLS file (Excel 2000-2003) using Excel 2007. Click 'Yes' in Microsoft Excel to open the exported file.



4.1.4 File Appearance in MS Word or MS Excel

When pick list is downloaded in MS Excel, user will notice that there is # sign attached to the values.

The reason is when data is transferred to MS Excel, the process drops leading zeros.

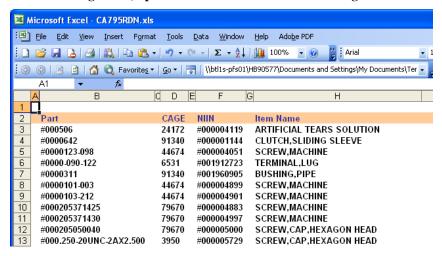
Note: In Figure 25, both the part numbers and NIINs have leading zeros.

Figure 25, Leading Zeros in FIXR



To ensure leading zeros are not dropped during download, RMDE database inserts a "#" (pound sign) in front of NIIN and Part Number fields. The # sign can be removed, see section 6.1.4.1.

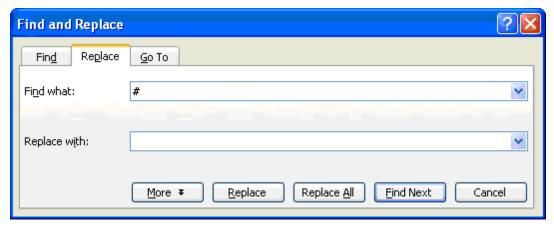
Figure 26, Spreadsheet Download with Pound Sign



4.1.4.1 Remove Pound Sign in Word

In MS Word, navigate to the main menu, select Edit\Replace and enter pound sign "#" in the $\underline{Find \ what}$: field and enter nothing (leave it blank) in the $\underline{Replace \ with}$: field. Click **Replace All**.

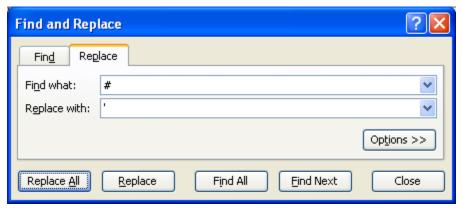
Figure 27, Remove Pound Sign in Word



4.1.4.2 Remove Pound Sign in Excel

In MS Excel, navigate to the main menu, select Edit\Replace and enter pound sign "#" in the \underline{F} in the \underline{F}

Figure 28, Remove Pound Sign in Excel



4.2 Tips for Using FIXR

All Parameter Entry fields display the last value entered in the user's current session. If a field is clear, it will remain clear until a value is added. In some instances, a field is pre-populated from another tab search. For example: the **NIIN History Tab** NIIN field pre-populates a NIIN number from a **FLIS Inquiry** previously performed.

4.2.1 Errors

Any errors involving text field entries will be prompted with an error once **Submit** or **Search** has been clicked. The error will indicate which field has the error and what type of error it is. The invalid entry will remain in the text field until it is replaced or removed.

4.3 Pick list

Pick lists provide multi-select capability via checkboxes and a **Submit Selection** button. Users may make a maximum of 25 selections, proceed to the Report Detail screen, and view the selections checked. An error message will be displayed if the maximum number of selections is exceeded. This functionality applies to Part Number, CAGE/Part and Characteristics search capabilities.

Note: When a user submits the selection, and if he/she needs to go back and select different records, a user can go back to the pick list by clicking on back button. Users can choose new records, but cannot use previously selected records. If a user tries to submit previously submitted records "Multi Select Error" is displayed.

Figure 29, Report Detail Screen

Multi-Select Error

No NIINS Have Been Selected. Press the Back Button to Modify your Selection

In order to avoid this error, user can select new records from pick list or in order to run previously submitted records, run the search again by using "Parameter Entry" screen.

4.4 Report Detail

All Report Detail screens will include a display of the current date, FOUO marking, the User ID of the Current User and page number as shown in Figure 30 below.

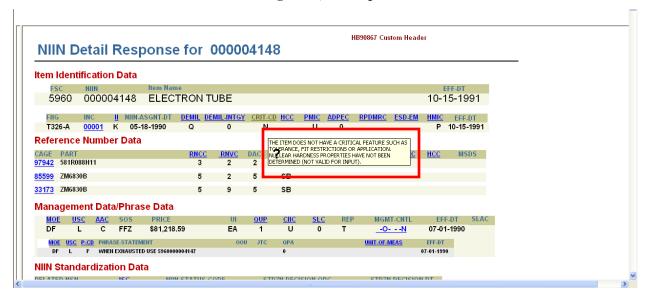
FIXR - Federal Item X-Reference Go Back To Main Page Download in Excel Download in Word Search Results Record Count: 10175; (1000 Displayed); Part Number: 15% 15-22984-1 78741 007697718 INSULATION STANDOFF, THREADED, SPACING 156989-005 10138 014142154 93236 SEAL, COMPRESSOR 001026598 158572-906 93232 SEAL, COMPRESSOR 158572,906 04T62 SEAL.COMPRESSOR 1567A70G01 88725 002119329 PACKING, PREFORM 15837.1 14487 001185090 REDUCER.TUBE CLUTCH, POSITIVE, NONVEHICULAR 79318 159441 015052538 72512 001683163 151793-08 CORE,ELECTROMAGNET Friday, February 12 2010 For Official Use Only HB9122 Page 1 < Page: 1 > >>

Figure 30, Report Detail Screen

4.4.1 Tool Tips

Tool Tips allow the user to see the corresponding Julian Date Value to date fields, or definitions to data elements in the Detail Report. A question mark will appear when the cursor is placed over the date field and a small popup box will appear with the appropriate information as shown below in Figure 31.

Figure 31, Tool Tips



4.4.2 Report Hyperlink Definitions

In any of the **Report Detail** screens, the user will see some titles in blue and underlined. These titles are hyperlinked to view their FLIS Volume 10 definitions. Clicking on the link will open a pop-up window displaying the title, a definition, and a list of valid codes.

Table 181. CRITICALITY CODE, FEDERAL ITEM IDENTIFICATION GUIDE ABLE OF CODES WHICH INDICATES THAT AN ITEM IS TECHNICALLY CRITICAL BY REASON OF ERANCE, FIT RESTRICTIONS, APPLICATION, NUCLEAR HARDNESS PROPERTIES OR OTHER GRACTERISTICS WHICH AFFECTS IDENTIFICATION OF THE ITEM. 10-15-1991 CRIT-CD HCC PMIC ADPEC RPDMRC FFF_DT 10-15-1991 THE ITEM HAS CRITICAL FEATURES SUCH AS TOLERANCE, FIT RESTRICTIONS OF APPLICATION. NUCLEAR HARDNESS PROPERTIES HAVE NOT BEEN DETERMINED (NOT VALID FOR INPUT). THIS ITEM IS AN AVIATION CRITICAL SAFETY ITEM/FLIGHT SAFETY CRITICAL AIRCRAFT PART (ACSVFSCAP) AND IS SPECIALLY DESIGNED TO BE OR SELECTED AS BEING NUCLEAR HARD. THE ITEM IS AN AVIATION CRITICAL SAFETY ITEM/FLIGHT SAFETY CRITICAL AIRCRAFT PART (ACSI/FSCAP). THE ITEM IS SPECIFICALLY DESIGNED TO BE OR SELECTED AS BEING NUCLEAR HARD (I.E., IT WILL CONTINUE TO PERFORM ITS DESIGNED FUNCTION IN AN ENVIRONMENT CREATED BY A NUCLEAR EXPLOSION). THE ITEM DOES NOT HAVE 🔒 🕢 Trusted sites

Figure 32, Hyperlink Definitions

5.0 FIXR Searches

A quick listing of all the searches is presented at the DLA LOGISTICS INFORMATION SERVICE home page as shown previously in Figure 11. Note that some users won't have access to all searches. In such cases, the search will not appear on the screen as shown in Figure 33.

Figure 33, FIXR Main Page with Restricted Searches



5.1 FLIS Inquiry

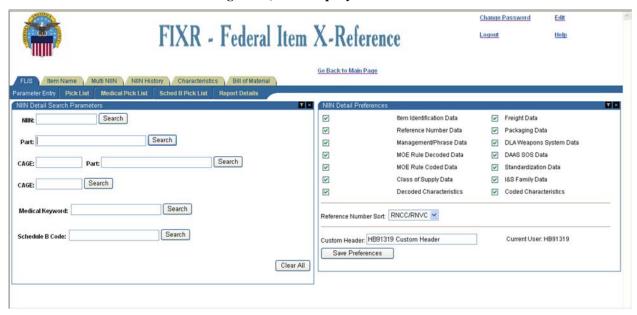
Federal Logistical Information System (FLIS) is the primary computer system through which all users access, store, and retrieve necessary information related to an item of supply, and is generally considered the database of record. FLIS also provides the most complete information on contractors doing business with the U.S. Government. Since you are accessing the near real-time (data never older than six (6) hours) FLIS database through FIXR, you have the most current data on supply items and manufacturers and suppliers.

5.1.1 Parameter Entry

NIIN Detail Preferences allows the user to choose the type of information associated with a NIIN to be displayed in the Report Detail.

Parameter Entry allows the user to search and produce a report based on **NIIN**, **Part** and/or **CAGE**, or Medical Keyword.

Figure 34, FLIS Inquiry - Parameter



5.1.1.1 NIIN Detail Preferences

The user should set their preferences and SAVE them before beginning the NIIN search. These preferences will remain the same until you save them again with new preferences.

To set the NIIN Detail Preferences:

- Select the type of data to be displayed in the report by checking/un-checking the check box next to the title
 of information.
- 2. Select a **Reference Number Sort**
- 3. Enter NIIN Detail Search Parameters
- 4. Enter **Customer Header** to be displayed on the report screen
- 5. Select **Output Format** of report
- 6. Click Save Preferences

The user can select/deselect the types of information associated to a NIIN displayed in a FLIS Inquiry **Report Detail** by checking/un-checking the box next to any of these titles of information:

- Item Identification Data
- Reference Number Data
- Management/Phrase Data
- Major Organizational Entity (MOE) Rule Decoded Data
- Major Organizational Entity (MOE) Rule Coded Data
- Class of Supply Data
- Decoded Characteristics
- Freight Data
- Packaging Data
- DLA Weapons System Data (restricted)
- DAAS SOS Data
- Standardization Data
- I&S Family Data
- Coded Characteristics

Reference Number Sort determines how the displayed information will be ordered, by **CAGE**, **Part Number**, or **RNVC/RNCC.** Please refer to FLIS Volume 10, Table 14 for more details.

Custom Header is defaulted to the user's name that will appear at the top right of detail reports as well as HTML and PDF displays. It can be changed by:

- 1. Placing the cursor in the text box
- 2. Type the preferred heading text
- 3. Click Save Preferences

Current User displays the login name of the user currently logged into the system.

5.1.1.2 FLIS NIIN Search

To search for a NIIN in FLIS:

- 1. Enter a NIIN, Part, CAGE and Part, or CAGE number.
- 2. Click the corresponding **Search** button to execute each search.

Parameters to search for a NIIN in FLIS:

Note: The **Part** number field may be searched using the wildcard "%". The % wildcard may be used multiple times and appear in any position of the search string. If the search value has special characters in the beginning (-, +, &, #, @, !, etc.) that will generate error message and will instruct user to go back to search enter valid values. Candidate part number in the database for comparison.

Example: %34 might yield 1234, 8834, 1&34, etc. will be produce reports since these are valid values and does not start with special character.

- **NIIN** Must be a numerical value up to nine digits. Any value entered that is less than 9 digits will be left-padded with zeroes.
- **Part** Can be a numeric or alphanumeric.
- **CAGE and Part** Both fields must be filled out in order to perform this search. The search results will produce a pick list of NIINs that match the CAGE and Part number.
- CAGE Must be a numerical/alpha value up to five digits. Entering a CAGE code should result in the display of the CAGE Detail report in a separate browser window.
- NIIN Search A specific NIIN search generates a Detail Report.
- Part and/or Cage number Search Enter part and or CAGE number criteria as described above to produce a Pick List.
- **Medical Keyword Search** Enter a Medical keyword and search produces a NIIN Pick List of medical items from the medical FSGs with the MRC of CXCY.
- Schedule B Code Search Enter a schedule code in search and it will produce a pick list which shows all the NIINS which has the specific schedule code attached.

5.1.1.2.1 Medical Keyword Search

The Medical Keyword Search is designed as a limited keyword search for NIINs with an MRC of CXCY assigned to the medical federal supply groups. By entering a keyword as shown in 35 and clicking on Search, a pick list of NIINs containing the keyword in the Item Name is presented as shown in Figure 36.

Figure 35, Entering Data in the Medical Keyword Search Field



Figure 36, Medical Keyword Search Pick List



As with any pick list, clicking on the individual NIIN hyperlink will present a NIIN Detail Report. Alternatively, selecting multiple check boxes and clicking on the **Submit Selection** button will provide detail reports for each of the NIINs selected.

5.1.1.2.2 Schedule B Code Search

User can enter Schedule B code and click on search button as shown in Figure 37. Submitting the search will produce a pick list which consists of all the NIINs that has searched schedule code attached in Figure 38.

Figure 37, Schedule B Code Search

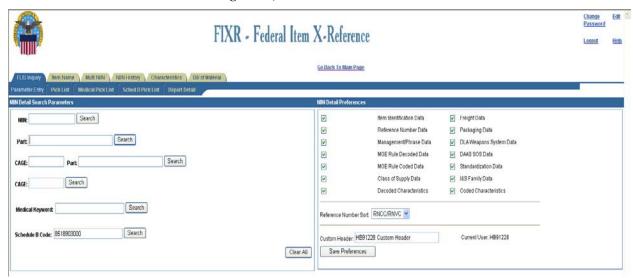


Figure 38, Schedule B Code Search



If no records are found then the following message is displayed as shown in Figure 39.

Figure 39, Schedule B Code Search Pick List Schedule



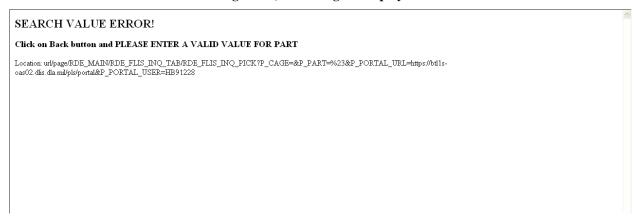
Note: If the tag does not take spaces then add underscores between the words (replacing the spaces).

Searching for any special character or having a special character in the beginning of search values will produce an error page which is shown in following screen print, Figure 41.

Figure 40, Special Character Search



Figure 41, Error Page is Displayed



5.1.2 Pick list

The **Pick list** screen displays multiple NIINs resulting from the **Parameter Entry** screen search. The screen displays the **Part**, **CAGE**, **NIIN**, and **Item Number** of each result. The user can select one NIIN by clicking on the NIIN number link, or can select multiple NIINs by checking the boxes to the right of the entries and clicking **Submit Selection**.

The **Pick list** screen also displays the supplied search criteria (Parameter Entry Title) and the number of records found (Parameter Entry Search Details) for the search.

The **Pick List** only displays the first 1,000 records. See the Pick list Search Results line for the total records count. If you do not find the data you are searching for, narrow your search criteria so that fewer matches appear in the pick list. For instance, if you perform a search on "Antenna" you will match on over 3000 item names. By adding more to the search criteria, such as "Antenna Mount" 25 item names appear.

Figure 42, FLIS Inquiry - Parameter Entry



5.1.3 Report Detail

The **Report Detail** screen displays the NIIN selected.

A **Single NIIN** selected from the **Pick list**, by clicking the NIIN link, displays the full NIIN Detail of that individual NIIN in HTML format. The top of the NIIN detail report will display the response and the option to display in PDF as shown in Figure 43.

Figure 43, NIIN Detail Report Heading for a Single NIIN

NIIN Detail Response for 000004062

Display HTML: See Below HTML Output

Display PDF: 000004062

Multiple NIINs selected from the **Pick list** will show the full detail of the first NIIN in the list, while links to other NIINs will be displayed below the "NIIN Detail Response for xxx" title. Note that the links can display either HTML or PDF formats as shown below.

Figure 44, NIIN Detail Report Heading for Multiple NIINs

NIIN Detail Response for 000004900

Display HTML: 000004900 000004062 009671009 006577468

Display PDF: 000004900 000004062 009671009 006577468

The intent of the Multi-Select NIIN Parameter list is to process the selected list in order and display the NIIN Detail Report for the first NIIN in the list. The complete multi-select list is then available as hyperlinks in that report. If subsequent NIINs in that list are clicked and opened, the same NIIN list is passed on to the next instance of the report to ensure that the user always has access to the list of NIINs originally selected. Otherwise, the integrity of the list is compromised as the user opens subsequent instances of the report.

Note: The overall approach of the FIXR Portal is to create a common set of session search parameters that are shared across the application. For example, if a NIIN is entered as a parameter on the FLIS Inquiry Screen, the same NIIN will be supplied as a default in any other search screen that uses NIIN. The user may use that NIIN or choose a different NIIN on the Parameter Entry Screen

The **Report Detail** screen is sectioned into two main frames:

- Bookmarks located on the left hand side to provide the user with quick access to data within the NIIN
 Report Detail. The Bookmark left frame gives the user an outline of the Report Detail screen and the
 ability to link to each desired section of the report. By clicking on a link in the Bookmark frame, the
 section clicked on will appear in the right side Main Frame.
- When appropriate, an **indented list of useful business keys** is display to further aid in navigating to items of interest. These indentures are available for CAGE/PART combinations in the Reference Number Data section, MOE Code/Using Service Code combinations for the Management Data section and MOE Rule codes for the MOE Rule Data section.
- Main Page Frame Contains the details of the specified NIIN. This includes only the information selected in the NIIN Detail Preferences.

5.1.3.1 Report Detail Sections

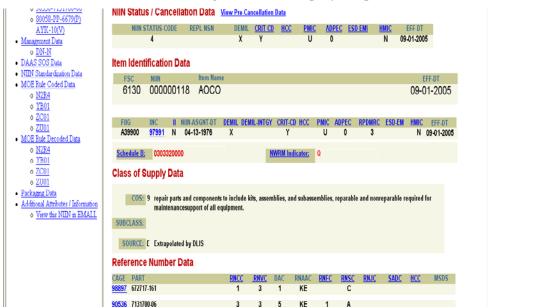
The Report Detail Response Figure 45 may have up to eleven sections depending on which **NIIN Detail Preferences** were selected in the **Parameter Entry Screen**. Each section can have multiple data fields and entries. If there is no data in a given section, no information will be displayed. Not all sections are accessible by all users. Some restricted data is viewed only by the users who have been authorized to view that data.

Future Effective dated rows will be shown in-line with current data for comparison purposes and will be flagged with a Capital Red 'F'. A mouse over of this 'F' will result in a tool tip displaying the DCN information for that future record.

Segment K Cancel/Status information for NIINs with a NIIN Status Code greater than 1 is also displayed. This section will appear at the top of the report. If replaced, the replacement NSN is shown and will be hyperlinked to display the NIIN Detail Report for that NIIN.

- Item Identification Data section has Item Name and related details. It has following sub sections
 - **Schedule B Code:** Schedule B code is displayed when the data exists for the given NIIN. There is mouse over help available for the code when code is displayed.
 - **CHC Code:** This is restricted data and can be viewed by the users who are authorized to view this data.
 - **NWRM Indicator:** NWRM indicator is displayed when the data exists for the given NIIN. "NWRM indicator" label has link. When user clicks on the link, help is displayed in new browser window.
 - Environmental Attribute Data: ENAC label has link. When clicked on link help on "ENVIRONMENTAL ATTRIBUTE CODES" is displayed in new browser window.
- Class of Supply Data section displays Class of supply, Subclass and Source displayed.
- **Reference Number Data** section has CAGE numbers hyperlinked to display the CAGE Detail Report in a separate browser window.
- Management Data section data should always be sorted based on the following: Lead or Managing Service Line first, the regular line for that service and then all other alphabetically by MOE Code.
- **Formatted Management Control** strings are provided for each line of management data and serve as a hyperlink to see the field level detail behind each service peculiar string. This detail is presented in a report displayed in a separate browser window. There is one report for each service.
- **Phrase Code** data will be listed (if present) for each line of management data and include Phrase Statements generated based on FLIS Volume 10, Table 52. Any I&S related Phrase Codes will be sorted based on the Master NIIN first and then based on Order of Use Code Descending.
- **DAAS SOS Data** section will be displayed when data is present.
- **NIIN Standardization Data** section will be displayed when data is present. Help for ISC code is available and displayed in new browser window. ISC help is based on FLIS Volume Table 91.
- MOE Rule Coded Data section will include Coded MOE Rule information including supplemental Collaborators, Receivers and Depot Source of Repair (DSOR) at the NIIN MOE Rule level. In all cases the activity codes for each of these will be display horizontally for each type.
- MOE Rule Decoded Data section will include Decoded MOE Rule information including supplemental Collaborators, Receivers and Depot Source of Repair (DSOR) at the NIIN MOE Rule level as well as the Authorized Collaborator and Receivers associated at the MOE Rule level. In all cases the activity codes for each of these will be display horizontally for each type.
- Weapon System Data section is displayed when data is present and displayed for the users who are authorized to view this data.
- Interchangeability and Substitutability Data (I&S) section will display I&S Data for the current NIIN if the current NIIN is a Master. If the current NIIN is not the Master, the report will display the I&S data from the Master NIIN. The current NIIN will be italicized in the Family context presented and an indicator will show the Master NSN next to the section heading.
- **Packaging Data** will employ the business rules documented in FLIS Volume 10, Table 182 for presentation purposes.
- Freight Data
- Coded Characteristics Data section is displayed when data is present for the given NIIN. Data is sorted by MRC SEQUENCE, RPLY SEQUENCE NBR and CLEAR TEXT REPLY. This section displays MRC, SAC/ISAC, Mode, AND OR 4410, Coded Reply value.
- **Decoded Characteristics Data** section is displayed when data is present for the given NIIN. Data is sorted by MRC SEQUENCE, RPLY SEQUENCE NBR and CLEAR TEXT REPLY. This section displays MRC, Requirement Statement and Clear Text Reply.

Figure 45, FLIS Inquiry - Report Detail



Note: Report data definitions can be referenced in sections 4.4.1 and 4.4.2 of this document, **Tool Tips** and **Hyperlink Definitions**.

- Additional Attributes/Information section can display following 3 links. It is not necessary that all 3 links will be displayed for a given NIIN. Those links are displayed when data present.
 - Execute RDE BOM Inquiry: When this link is present and user clicks on this link, BOM report is displayed.
 - View this NIIN in EMALL: When this link is present and user clicks on the link user is
 directed to https://dod-emall.dla.mil/acct/ webpage. User must be authorized user to log
 into Emall system.
 - View Image: When this link is present and user clicks on the link image is displayed in new browser window.

Figure 46, BOM Inquiry - Report Detail

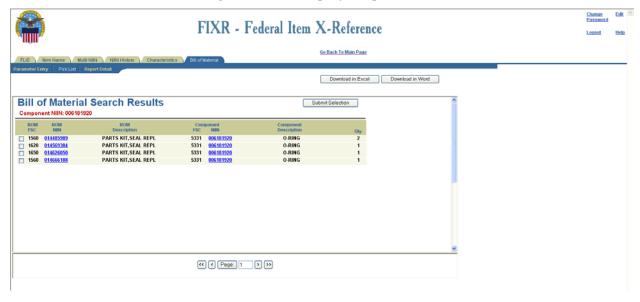


Figure 47, View NIIN in EMALL - Report Detail

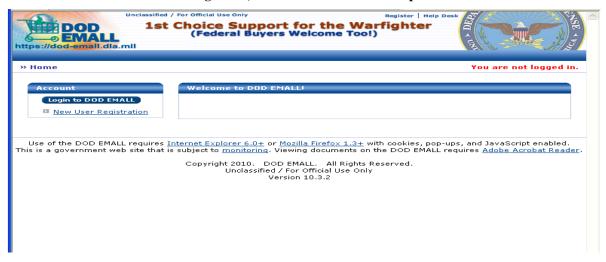


Figure 48, View Image - Report Detail



5.2 Item Name Search

FIXR Item name search includes both approved and non-approved Item Names, along with Item Name Codes (INCs) in the FLIS database.

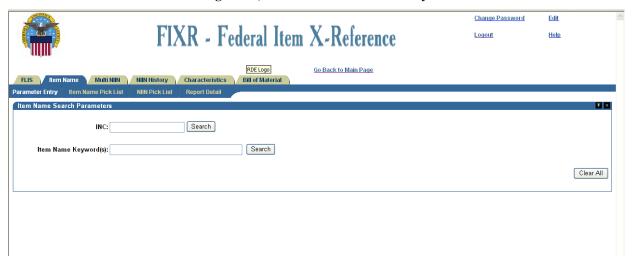
5.2.1 Parameter Entry

Parameter Entry allows the user to enter an **INC Number** or **Item Name Keyword** to search for and produce a report.

Item Name Keywords – Searches for keywords occurring in the item name or item name definition as shown in Figure 49.

- Key words each keyword entered will be searched separately in the database. For instance, the words BOLT,SHEAR will prompt the system to find all item names with Bolt or Shear but not necessarily both in the item name. A RIVET, HI, SHEAR item name will appear in the pick list for a search on BOLT,SHEAR.
- Using "or" between the keyword search for each word individually. This is essentially the same search as entering multiple key words such as BOLT,SHEAR.
- And using "and" between the keywords searches for the words individually and also grouped together."
- Wildcard using "%" in any section of a word will match the text entered plus all the words that have part of the entered keyword.

Figure 49, Item Name Parameter Entry



5.2.2 Item Name Pick list

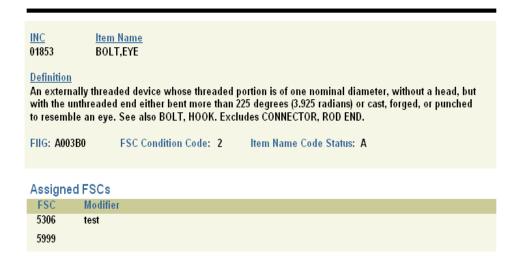
Pick list displays multiple INCs to choose from as a result from the **Parameter Entry** screen after entering the word 'Screw' for example in the Item Name Keyword field. The user can choose to select one INC or several. To select one INC, click on the hyperlinked INC number.

Figure 50, Item Name Pick List



Clicking the 01853 INC number link displays the Item Name Detail in a new window.

Figure 51, Item Name Detail



Multiple INCs can be selected by checking the boxes to the right and clicking on **Submit Selection**.

5.2.3 NIIN Pick list

The NIIN Pick list will appear as a result of selecting multiple INCs. Single NIIN selection produces the Report Detail once a NIIN is selected and the user clicks Submit Selection.

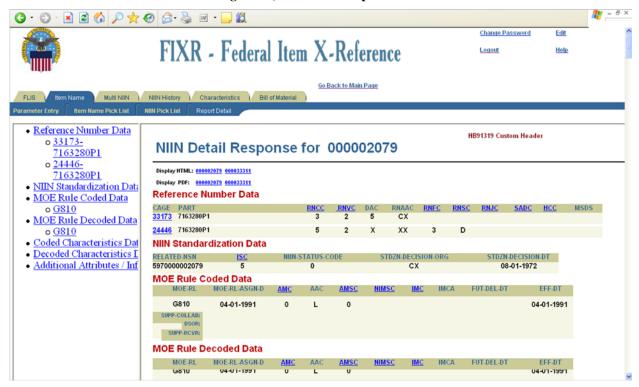
FIXR - Federal Item X-Reference Go Back To Main Page Submit Selection NIIN Search Results for Selected INCs Record Count: 743; Selected INCs: 01852,01867,01868,02538,02539,03355,03414 SCREW, EXTERNALLY RELIEVED BODY 5305 01852 SCREW, EXTERNALLY RELIEVED BODY 5305 01852 SCREW, EXTERNALLY RELIEVED BODY 01852 SCREW, EXTERNALLY RELIEVED BODY 5305 SCREW, EXTERNALLY RELIEVED BODY 01852 5305 5305 01852 SCREW.EXTERNALLY RELIEVED BODY 5305 01852 SCREW.EXTERNALLY RELIEVED BODY 5305 01852 SCREW, EXTERNALLY RELIEVED BODY 5305 01852 SCREW, EXTERNALLY RELIEVED BODY SCREW, EXTERNALLY RELIEVED BODY << < Page: 1 > >>

Figure 52, Item Name - NIIN Pick List

5.2.4 Item Name Report Detail

The **Report Detail** screen displays the NIIN details for NIINs selected from the Pick list. Multiple NIIN selection displays the first record in detail and provides links to the other NIINs selected. Links to the other NIINs appear below the "NIIN Detail Response for xxx" title.

Figure 53, Item Name Report Detail



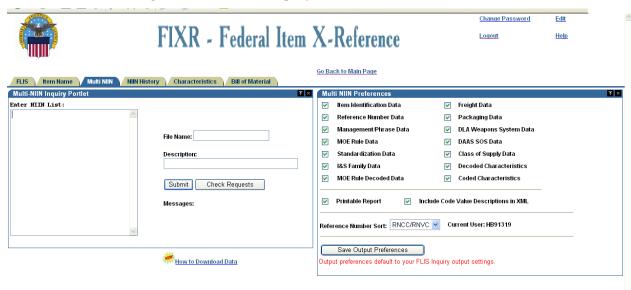
5.3 Multi-NIIN Inquiry

Multi-NIIN Inquiry allows you to submit a batch of up to 2500 NIINs, resulting in a file that you can download to Excel or Word and generating a PDF file. You can continue to work in other sections of FIXR while you are waiting for your file to process. To ensure you can identify each file correctly, enter a unique file name and description in the boxes provided. You must also complete the NIIN preferences box and click the "SAVE OUTPUT PREFERENCES" button.

Multi-NIIN Inquiry will auto-populate with the current set of NIINs you have been using in the portal. If you wish to submit different NIINs, click in the Portlet box and enter or remove NIINs as needed. You can enter NIINs in a columnar format or string them all together in one line. (There is no need to put a comma in between the NIINs.) You can also cut and paste a batch of NIINs from Word or Excel into the Multi-NIIN Portlet.

A **Multi-NIIN Inquiry** is limited to 2,500 NIINs. Including more than 2,500 NIINs will cause an error and not provide any data.

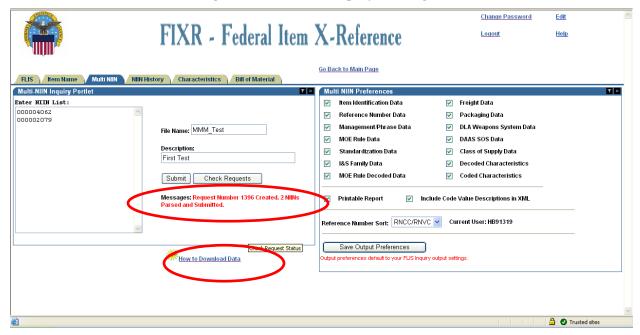
Figure 54, Multi-NIIN Inquiry - NIIN Detail Preferences Form



The message window changes as FIXR searches the data sets. The message window will notify the user when the file is ready for viewing as shown in Figure 55.

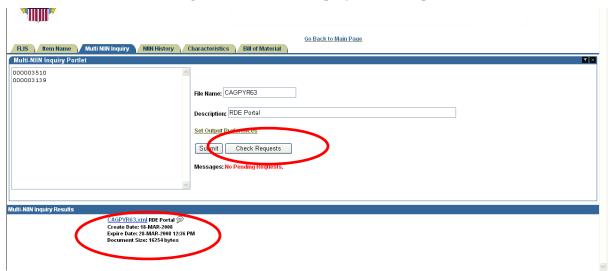
Note: The new "How To Download Data" hyperlink at the bottom center of the page. Clicking on this link will display an Adobe pdf document with detailed instructions on how to download data into Word, Excel or PDF formats. The Instructions can also be found in Appendix D.

Figure 55, Multi-NIIN Inquiry - Messages



At that point click the Check Requests button and the window at the bottom will display a link to the newly created file.

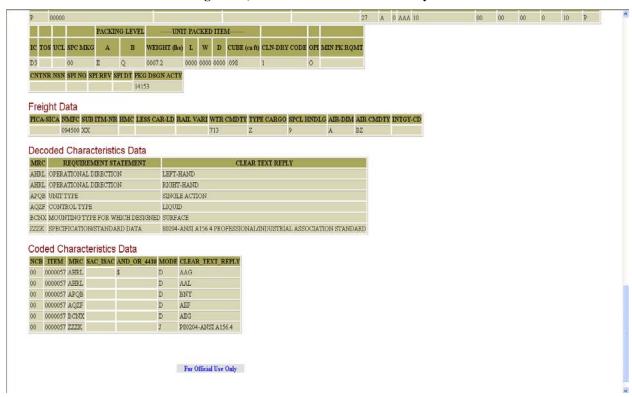
Figure 56, Multi-NIIN Inquiry - Check Requests



Clicking on the file name will produce a window with results as either the **Default XSL Stylesheet** or **Code Value Descriptions in XML** as chosen on **Output Preferences Page**. Figure 57 shows the results if **Code Value Descriptions in XML** is chosen.

Figure 57, Multi-NIIN Results in XML

Figure 58, Multi-NIIN Results in XSL Style



5.3.1 Delete Unwanted User Created Files

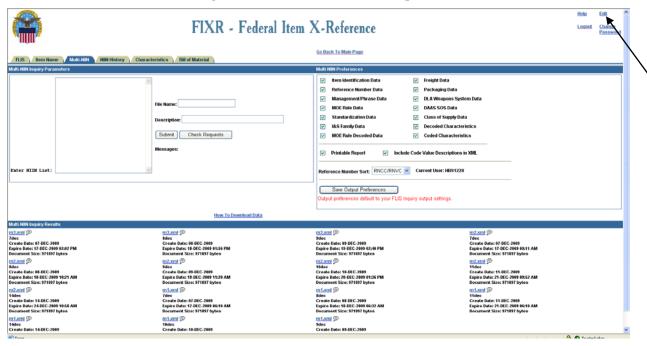
Users create multiple files and over the time, several files are stacked on the screen. These files take up all the space on the screen. In that situation user have option to delete old or unneeded files.

Figure 59, Multi-NIIN Output Files



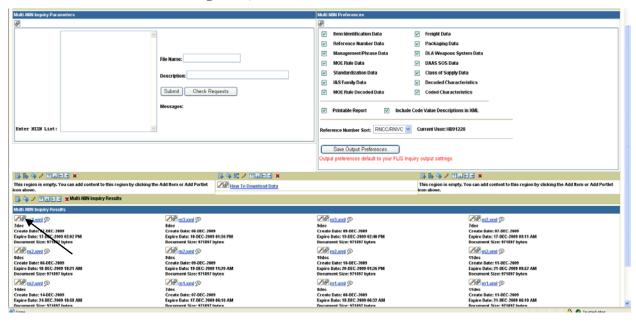
Suppose you need delete the file shown by arrow in Figure 60.

Figure 60, Multi-NIIN Screen Edit option



Click on Edit link which is located on the top right hand corner.

Figure 61, Multi-NIIN Screen in Edit Mode



As soon as you click the edit link, pencil icon and wheel icon appears in front of each file.

Figure 62, Multi-NIIN File Delete Option



Click on wheel icon for the file that you want delete. Once you click on wheels icon following screen will be displayed which has several action options available. Since we want to delete the file, click on delete link.

Figure 63, Multi-NIIN File Deletion Confirmation Message



Click on "Yes" button.

Figure 64, Multi-NIIN View Page Option (closing Edit Mode)



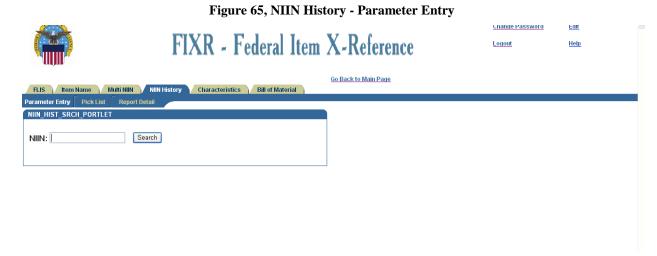
Click on "View Page" link which is located on top right corner of the screen. The file that you just deleted is gone from the screen. By clicking "View Page" link, user has closed Edit mode and user can proceed to the normal query search.

5.4 NIIN History

NIIN History can be used to search information about NIIN changes over time. Unique to FIXR, NIIN History allows the user to see how different segments of data have changed providing Logisticians valuable information not previously available in an online application. (Some NIINs will have partial information only and a message will appear if this condition exists).

To search the history of a NIIN as of a specific date:

- 1. Enter a **NIIN** Must be a numerical value up to nine digits as shown in Figure 65. Any value entered that is less than 9 characters will be left-padded with zeroes.
- 2. Click Search

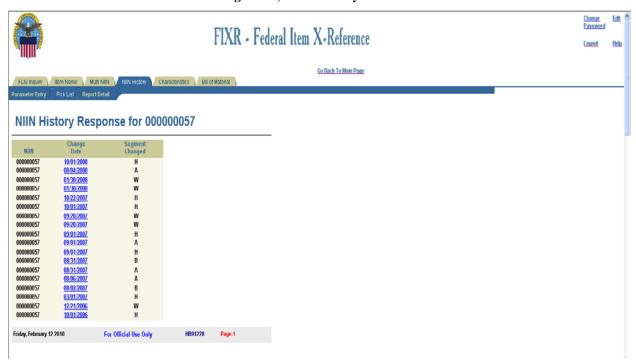


Note: If the NIIN field is left blank or entered incorrectly, an error will appear and the user will need to re-enter the information.

5.4.1 Pick list

In the Pick list, the dates of changes made on the NIIN are displayed as well as the segment in which the change was made. Click on the desired date to obtain the NIIN history results for that period of time as shown in Figure 66.

Figure 66, NIIN History Pick List



5.4.2 NIIN History Report Detail

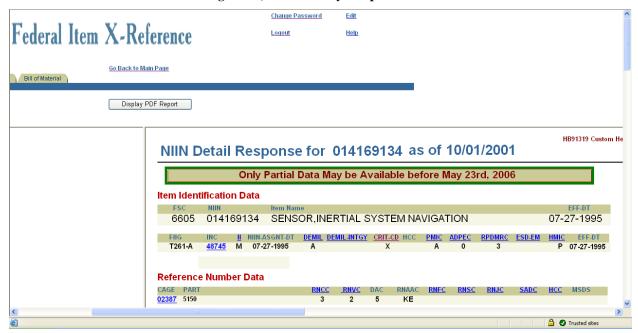
The **Report Detail** displays all the FLIS data that was present on the specified date for that specified NIIN.

The titles can also be data that has changed over time, and the Report Detail will display what the title was on the specified date. Note the example **below** that the NIIN History **Report Detail** shows that the NIIN is Canceled and the effective date of the NIIN status code being changed to '5' was 06-01-2006. By going back to the pick list, other dates in time can be selected.

Note: "Only Partial Data May be Available before May 23rd, 2006," the date the data warehouse began to accumulate history. A reminder notice will display on the note on the screen for historical dates selected prior to May 23rd, 2006.

In some cases, the available historical data loaded into RMDE was incomplete. When an 'as-of' date was unavailable, a date of 01/01/1961 was inserted in the 'as-of' date field to permit RMDE to correctly process date ranges.

Figure 67, NIIN History - Report Detail



5.4.3 Pre-Cancellation Data

When Pre-Cancellation data is available on a canceled NIIN, a **View Pre-Cancellation Data** hyperlink is provided towards the top of the NIIN detail page. Clicking the hyperlink will provide a new window displaying the NIIN detail report as of the day before the NIIN status code was changed to a canceled status.

5.4.4 Federal Item Logistics Data Record (FILDR) Data



Figure 68, FILDR History

Historical characteristics data located in the FLIS FLIDR file is available in FIXR. When historical characteristics data drawn from the FILDR is displayed, the entries have a "FILDR" designation at the beginning of the decoded characteristics entry as shown in Figure 68 above.

5.5 Characteristics Search

Characteristics Search is used to search FLIS data by characteristics of keywords within a NIIN's data. FIXR will search all relevant Item Name, MRC and Clear Text Reply data for an individual NIIN and enables the user to narrow the scope of their search by selecting a specific subset of the data to search in the 'Search Within' box on the screen. The initial search window allows the user the option to enter both Characteristics Search keywords and Item

Name Keywords. The user can choose to search for all keywords or search for a phrase search (similar to the exact keyword search) or search for at least one keyword. One or both fields can be used for any given search.

5.6 Field Search

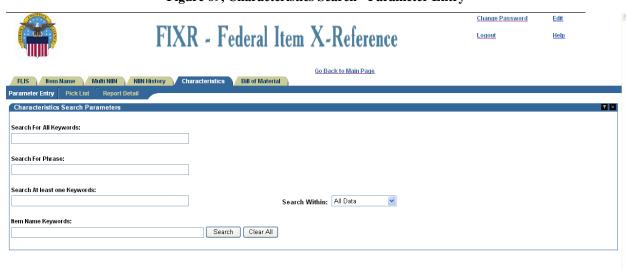
Field Search is used to for characteristics data or item name. Each search field is explained below.

- Search for All Keywords: All keywords must be present in Characteristics data. For example, if the search string is 'color pencils', the search is performed as 'color and pencils'. These two words do not need to be in exact order. These words can be present anywhere and in any order in the Characteristics Data.
- **Search for Phrase:** The search is performed for the exact order of keywords given by the user. If one or more keywords are missing, that record is not displayed on the report.
- Search At Least One Keyword(s): At least one keyword must be present in Item Name information and Characteristics data before a record will be displayed in the report. For Example, if the search is 'color pencils' the search is performed as 'color or pencils'. Both words do not have to be present. If one keyword is present anywhere in the Item Name information and Characteristics data, the record is displayed.
- Item Name Keyword: This search is used to limit the scope of NIINs being searched by including only those NIINs that have an Item Name containing the provided keywords or otherwise matching the entered search criteria.

To search for a NIIN by its characteristics:

- 1. Enter Characteristics Search Keywords
 - All Keywords
 - Phrase
 - At least One Keyword
- 2. Select to Search Within: All Data, MRC Data, or Clear Text Replies
- 3. Enter Item Name Keywords
- 4. Click Search

Figure 69, Characteristics Search - Parameter Entry



Note: Enter information into any one of the Characteristics Search Keywords fields, or Item Name Keywords, or both.

5.6.1 Characteristics Search Parameters

Search for FLIS characteristics information by entering parameters to produce a report.

Characteristics Search Keywords – Searches for a characteristic of an item.

The **Search Within** selection allows the user to select where the keyword searches perform a search of the data. There are three areas of information to choose from:

- All Data Incorporates all the data captured for a NIIN in FLIS.
- MRC Data Master Requirement Code and definition that identifies item characteristics. For example, the MRC ABNM has a requirement to answer the 'Thickness' of the item of supply.
- Clear Text Replies A group of data consisting of homogeneous data elements in decoded or clear text
 format which are the description portion of an item of supply or NIIN. For example on a hypothetical
 NIIN the MRC AAUB or Hole Diameter clear text reply could be 0.183 Inches Minimum and 0.196
 Maximum.

Item Name Keywords – Searches for keywords occurring in item name, description and definition.

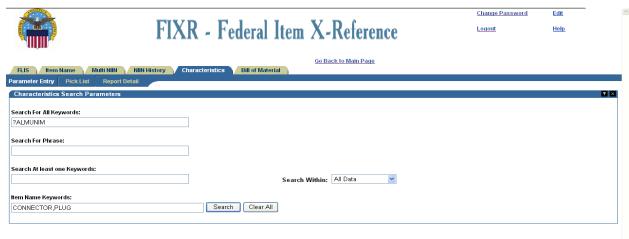
Item Name search can be used to limit the results of the **Characteristic Search**.

- Key words entering one or more keywords will search for each word entered individually
- And using "and" between the keywords searches for the words individually and together
- Or using "or" between the keywords searches for individually
- Wildcard using "%" in any section of a word will match the text entered plus all the words that have part of the entered keyword.

5.6.1.1 Using the "Fuzzy" Operator to Identify Misspellings

The following is an example of how FIXR can be used to successfully find occurrences of specific terms or keywords despite common misspellings in the data. The word "ALMUNIM" will be used to demonstrate this capability. The operator that implements a fuzzy search is the question mark (?). Please follow the screenshots below.

Figure 70, Characteristics Search - Using the "Fuzzy" Operator to Identify Misspellings



In the example below, we are limiting the search to NIINs with "CONNECTOR, PLUG" in the Item Name.

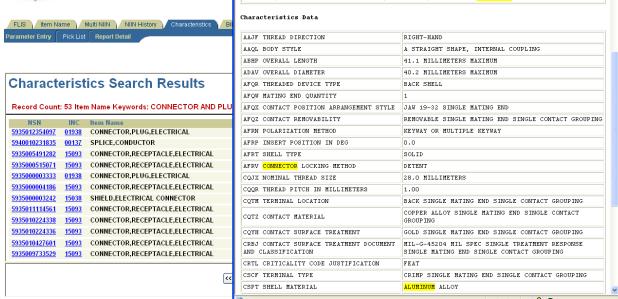
Figure 71, Characteristics Search - Using the "Fuzzy" Operator to Identify Misspellings



Results are displayed. For the purposes of this example, we will click on the Highlight Query Terms link for NSN 5935012354097.

Figure 72, Characteristics Search - Using the "Fuzzy" Operator to Identify Misspellings

"IIIII" modified). For items without inserts, see SHELL, ELECTRICAL CONNECTOR. Characteristics Data



Query hits are highlighted... Notice the occurrence of term "Aluminum". One is spelled properly and the other with an extra "I". The fuzzy search successfully identified this misspelling and included it in the search results.

This search returns both correct and incorrect spellings. The capability exists in Oracle to search for only incorrect spellings using the following SQL in Benthic:

select * from rde_char_decoded_xml

where contains(DECODED_CHAR_XML, '?Aluminum -Aluminum')>0

This returns 120 NIINs which have Aluminum misspelled in the Characteristics.

5.6.2 Pick list

Pick list displays multiple NSNs to choose from as a result of the **Parameter Entry** screen search. For the example below 'tube' was entered in the 'Search for at least one keyword' field from the Parameter Entry screen. Select one NSN by clicking on the NSN number, or select multiple NSNs by checking the box to the right of the entry and click **Submit Selection**. Alternatively, click on the hyperlinks for an individual NSN detail report or the INC which will provide a separate window with the Item Name Detail and definition for that INC.

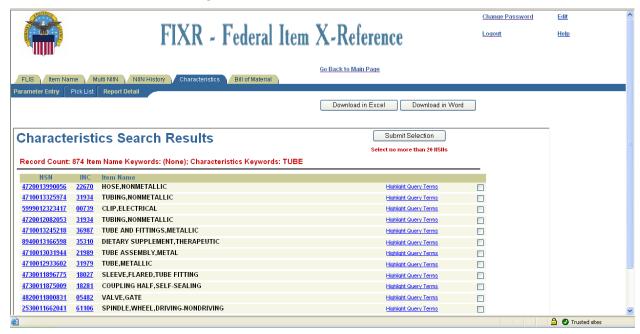


Figure 73, Characteristics Search - Pick List

5.6.3 Characteristics Search Report Detail

The **Report Detail** screen displays the NIIN details. Selecting multiple NSNs from the **Pick list**, displays the first NIIN in full detail, while the other NIINs are listed as links.

The report will detail:

- MRC (Master Requirement Code) A code assigned to each different approved requirement which serves to identify item characteristics defined by the requirement. For example, the MRC ABNM has a requirement to answer the 'Thickness' of the item of supply.
- **Requirement Statement** A data field which gives the requirement statement in straight forward sequence for an assigned MRC. This is used to further identify characteristics of the item.
- Clear Text Reply Gives the decoded reply statements for a particular reply code. It contains answers made in the Requirement Statement field.

Figure 74, Characteristics Search - Report Detail



5.7 Bill of Materials Inquiry

A Bill of Material (BOM) is also known as kitting data or sets, kits, and outfits, is updated from the DLA EBS System. The elements of a BOM are searchable by BOM NIIN or individual component NIINs as well as keyword, Service Agency and Part Number.

5.7.1 Parameter Entry

When performing a BOM inquiry, input the desired search criteria in one of the following:

- **BOM NIIN** This search will look for the NIIN containing one or more component NIINs, i.e. the NIIN assigned to the kit, set or outfit.
- **Component NIINs** are parts within the BOM (set, kit, or outfit).
- BOM Keyword searches for keywords occurring in item name, description and definition of the BOM NUN
- Component Part Number is the same as a Part Number search but for BOM components.
- **BOM Service Agency** searches the Using Service Code to return all BOMs used by the agency. A drop down list is provided for the potential Service Agencies.

After inputting search criteria in one of the entry boxes, click the **Search** button to the right of the entry box. Each of the four search capabilities is an individual search. A search will only be performed on the criteria entered to the left of the **Search** button selected.

Figure 75, BOM Parameter Entry



An entry in the **History Date** field will set a date in history for a search using the five search criteria described above. Enter the date using a **MM/DD/YYYY** format. Click on the **Set Date** button to set the date. Running the other searches will return data as it appeared on that date in history. The date will remain in effect for multiple searches until the date is either cleared using the **Clear Date** button or by entering and setting a new date.

5.7.2 Pick list

The Pick list displays a list of all Component NIINs which match the requested BOM NIIN entered.

Figure 76, BOM Pick List



5.7.3 BOM Report Detail

The Report Detail tab will return a more detailed screen of the BOM and component NIINs listed on the Pick list.

Figure 77, BOM Report Detail



6.0 Non-FLIS Data Searches

The previous section described the FLIS Data related searches. Returning to the home page, users can also perform a Hazardous Materials Information Resource System (HMIRS) Search, Service Unique Searches, Provisioning Screening (selected users only) and access Content Management.

6.1 HMIRS Reports

Hazardous Materials Information Resource System (HMIRS) is used to detail information about a product in relation to health and safety, Component / Ingredient Makeup, Radiological, Transit, and Disposal information. **HMIRS Reports** provide detail reports on the non-proprietary information for a particular product.

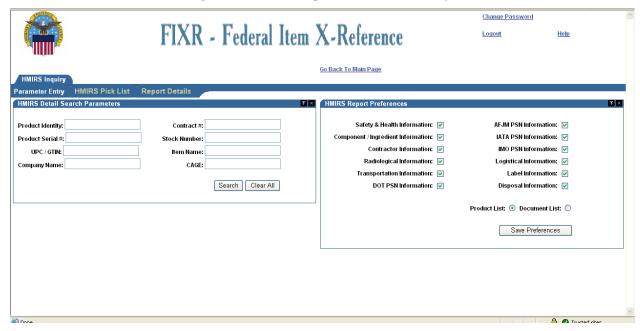
To set the **HMIRS Report Preferences**:

- 1. From the Main Page, select **HMIRS Inquiry**.
- 2. Select the type of data to be displayed in the report by checking/un-checking the check boxes next to the titles of information.
- 3. Select either Product List or Document List
- 4. Click Save Preferences

To search for a HMIRS Report:

- 1. Enter information into one or more of the text fields in the HMIRS Detail Search Parameters
 - 1. Click Search

Figure 78, HMIRS Reports - Parameter Entry



Note: Clicking on Clear All will remove all information auto-populated in the text field(s) of the HMIRS Detail Search Parameters.

6.1.1 Parameter Entry

To search for HMIRS information, the user can enter search parameters in the **HMIRS Detail Search Parameters** section to produce a report. The type of information/data that will be displayed in the report is decided by the selections made in the **HMIRS Report Preferences** section.

6.1.1.1 HMIRS Detail Search Parameters

The user can choose to enter information into one text box or more in order to perform a search that will produce a report.

Product Identity – Numeric/alphanumeric values that briefly describe the product

Product Serial # - A 5 character alpha value

UPC / GTIN –A numerical value up to eight digits

Company Name - Manufacturer of the product

Contract # - Federal government contract number

Stock Number - Enter a numeric/alphanumeric value up to 12 characters

Item Name - Is item name FLIS data

CAGE – Enter a numerical value up to five digits

6.1.1.2 HMIRS Report Preferences

These preferences will be listed in the Report Detail page with the associated data.

- Safety & Health Information
- Component / Ingredient Information
- Contractor Information
- Radiological Information
- Transportation Information
- DOT PSN Information
- AFJM PSN Information
- IATA PSN Information

- IMO PSN Information
- Logistical Information
- Label Information
- Disposal Information

Product List – Will display:

- Stock Number
- Product Identity
- Product Serial Number
- Product Type
- Product Status
- Product Language
- Company Name
- Auto Ignition Temperature
- Flashpoint
- PH

Document List – Will display all the information displayed under **Product List** plus:

- Document Type
- Document Status
- Document Language
- Revision Number
- Document Date

6.1.2 Pick list

The **Pick list** displays all the results of the **HMIRS Detail Search Parameter**. The user can select a specific product by clicking on the **Product Identity** name. The user will then be brought to the **Report Detail** screen. In the sample below, 'brake' was entered as the Product Identity name. The user clicks on Search.

Figure 79, HMIRS Reports - Pick List



6.1.3 HMIRS Report Detail

The **Report Detail** screen displays the detail of the chosen **Product Identity**.

The **Report Detail** screen is sectioned into two areas:

- **Bookmarks** located on the left hand side to provide user with quick access to data within the Product. The Bookmark left frame gives the user an outline of the Report Details screen and the ability to link to each desired section. By clicking on a link in the bookmark frame, the selection clicked on will appear in the right side full view frame.
- Main Frame Contains the details of the specified Product. This includes only the information selected in the Parameter Entry screen NIIN detail preferences.



Figure 80, HMIRS Reports - Report Detail

View MSDS – Material Safety Data Sheet can be accessed by clicking on View MSDS. Another window will pop up and present the MSDS information available.

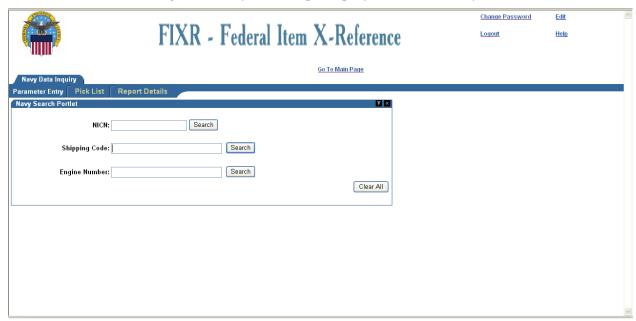
6.2 Service Unique Search

There is only one service unique search currently available; the **Navy Data Inquiry**. These searches are designed to support U.S. Navy specific search requirements.

6.2.1 Navy Data Inquiry

Users may search Navy Unique data by NICN, Shipping Code, or Engine Number.

Figure 81, Navy Data Unique Inquiry - Parameter Entry



Navy Data can be searched using the wild card "%" in the NICN, Shipping Code or Engine Number search fields.

6.2.1.1 NICN Search

Enter a full NICN or partial NICN followed by a percent sign "%" in the Navy Search Portlet as shown in Figure 82.

Figure 82, NICN Search Entry



The resulting pick list will provide a list of related NIINs as shown in Figure 83.

Figure 83, NICN Search Pick List



6.2.1.2 Shipping Code Search

Entering a full or partial shipping code in the Navy Search Portlet as shown in Figure 84 will result in a shipping pick list as shown in Figure 85.

Figure 84, Shipping Code Search Entry



The resulting pick list will display the NIIN, Shipping Code and NICN. Left clicking on the NIIN will provide a NIIN detail report. Left clicking on the Shipping Code in this or any other pick list will provide a description of the Shipping Code as shown in Figure 86.

Figure 85, Shipping Code Search Pick List



Figure 86, Navy Data Shipping Code



6.2.1.3 Engine Number Search

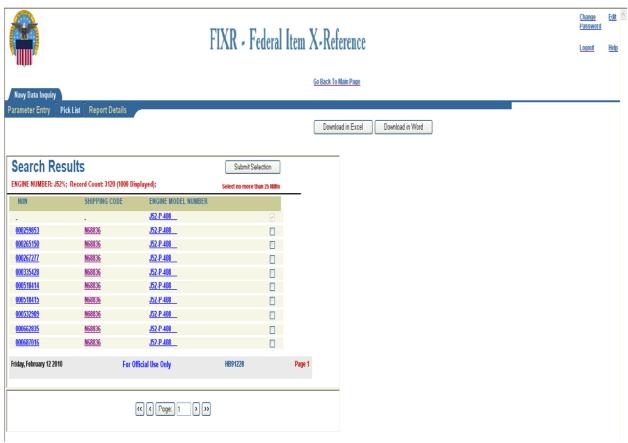
Entering a full or partial engine number in the Navy Search Portlet as shown in Figure 87 will result in a shipping pick list as shown in Figure 88.

Figure 87, Engine Number Search Data Entry



The resulting pick list will list the NIIN, Shipping Code and Engine number as shown in Figure 88. Note that in some cases, an Engine Number will be listed with no associated NIIN or Shipping Code.

Figure 88, Navy Data - Pick List



Left clicking the Engine Number Model link initiates a pop-up window displaying the data.

Figure 89, Engine Model Number



Appendix A: Glossary

BOM (Bill of Materials): A complete, formally structured list of the components that make up a product or assembly. The list contains the object number of each component, together with the quantity and unit of measure. The components are known as BOM items. You can create the following BOM categories in the EBS System: Material BOM, Document structure, Equipment BOM, Functional location BOM, and Sales order BOM.

CAGE (Commercial and Government Entity Code): Any reference number entered into the Federal Catalog System will have a CAGE Code assigned to it prior to entering the central catalog file. The CAGE Code is a five character data element assigned to establishments which are manufacturers or have design control of items of supply procured by the Federal Government. The first and last positions of a CAGE Code will be numeric. Under certain conditions revision actions shall be initiated by DLA LOGISTICS INFORMATION SERVICE: When a CAGE Code is cancelled and replaced by a code assigned to a single manufacturer; or when DLA LOGISTICS INFORMATION SERVICE cannot determine, without collaboration, which items formerly manufactured by a defunct organization are now manufactured by the acquiring organization(s).

Where the applicable CAGE Code cannot be determined under the conditions cited above, recorded cataloging activities shall initiate appropriate action to update the central catalog file. DLA LOGISTICS INFORMATION SERVICE will not cancel a CAGE Code until all numbers of that manufacturer have been withdrawn.

NATO (**North Atlantic Treaty Organization**) **CAGE Codes**: are used to identify international manufacturers as part of the NATO Codification System (NCS) and may be listed for NATO and US NIINs.

COS (**Class of Supply**) Supply materials are grouped into 10 classes of supply in U.S. Doctrine. These classes may not necessarily align with other nation's systems. The classes allow the supply system to more efficiently acquire and distribute the material.

DAAS SOS (Defense Automatic Addressing System Source of Supply Code): A code/military standard requisitioning and issue procedures (MILSTRIP) routing identifier code which identifies the activity as a potential source of supply used in the automatic digital network to automatically route MILSTRIP requisitions. The field is reflected in 3 parts of the record for the Army, Navy, and Air Force. See Volume 10, table 103 and 113 and quick info on-line.

FED LOG (Federal Logistics): Logistics information data published by the DLA Logistics Information Service (DLA LOGISTICS INFORMATION SERVICE).

FLIS (**Federal Logistics Information System**): An ADP system designed to provide a centralized data bank in support of the Department of Defense, Federal Civil Agencies, and foreign countries participating in the integrated logistics support program.

Freight Data: The division of articles into groups according to physical characteristics for the purpose of transportation.

I&S (Interchangeability and Substitutability) Family: An entity of items which possess physical and functional characteristics such as to provide comparable performance for a given requirement under given conditions. Also, the full range of items determined by the managing or using Services/Agencies to have unconditional interchangeable or substitutable relationships with each other and for which a common master item is at minimum a suitable substitute. I&S Family Group. The range of items within a DoD I&S Family which is assigned to an individual Service/Agency for management or in which a recorded SICA has retail interest.

Item Identification (II): A collection and compilation of data to describe an item. The minimum data to develop an item identification are a combination of the item name, Federal Stock Class Manager (FSCM), manufacturers' identifying part/reference number, Reference Number Category Code (RNCC), and Reference Number Variation Code (RNVC). The maximum data required are the item name, all of the physical and performance characteristics data prescribed by a specific Federal Item Identification Guide (FIIG), and the manufacturers' identifying part/reference number. It may also include additional related reference numbers.

INC (**Item Name Code**): A code that corresponds to an Item Name.

Item Name: A name which has been selected and delimited where necessary, to establish a basic concept of the item of supply to which the item belongs. It may be a basic noun, or noun-phrase, flowed by those modifiers necessary to differentiate between item concepts for items having the same basic noun.

ISN (Navy) (Item Serial Number): Navy serial numbers provide accountability to each individual item within populations of the same stock numbered material.

MOE Rule (Major Organizational Entity Rule): Gives you access to MOE Rule data: Status Code, Primary Inventory Control Activity (PICA), PICA-Level of Authority (LOA), Secondary Inventory Control Activity (SICA), SICA-LOA, Authorized and Supplemental Collaborators and Receivers and Management Exception Notes.

MOE Rule (Major Organizational Entity Rule) Related Data: Consists of Item Management Status data and the NIMSC Code, supplementary data collaborators/receivers, Item Management code, Acquisition Advice Code (AAC), Depot Source of Repair (DSOR), Item Management Code (IMC) and Item Management Code Activity (IMCA), and effective date.

MRC (**Master Requirement Code**): A code assigned to each different approved federal item identification guide/FIIG requirement. The MRC serves to identify the item characteristic defined by the requirement.

NICN (Navy Item Control Number): Items of material that are not included in the Federal Catalog System, but are stocked or monitored in the Navy supply system. NICNs are 13-character identification numbers assigned by ICPs or other Navy item managers for permanent or temporary control of selected non-NSN items under their cognizance.

NIIN (**National Item Identification Number**): A number assigned to each approved item identification under the federal cataloging program. It consists of nine numeric characters. The first two of which are the national codification bureau/NCB/code. The remaining positions consist a of seven digit non-significant number.

NSN (National Stock Number): An identification number under the federal cataloging program assigned to each approved United States federal Item. It consists of the four digit federal supply classification (FSC) and the nine digit assigned National Item Identification Number (NIIN).

Packaging Data: The Segment W information from FLIS. Packaging Data (Fixed or Variable) consists of data elements that identify shipping and storage data; such as, level of protection for preservation, unit package quantity, method of preservation, or unit container code. (Source: DoD 4100.39-M Volume 5).

Reference Number: A reference number is any number, other than an activity stock number, used to identify an item of production or, either by itself or in conjunction with other reference numbers, to identify an item of supply (when used in conjunction with the CAGE Code). Reference numbers include manufacturer's part, drawing, model, type, source controlling, or specification-controlling numbers and the manufacturers trade name, when the manufacturer identifies the item by trade name only; NATO Stock Numbers; specification or standard part, drawing, or type numbers. The submittal of all known reference numbers related to an item of production or an item of supply, with the applicable Reference Number Category Code, the applicable Document Availability Code, and the applicable Reference Number Variation Code, is mandatory.

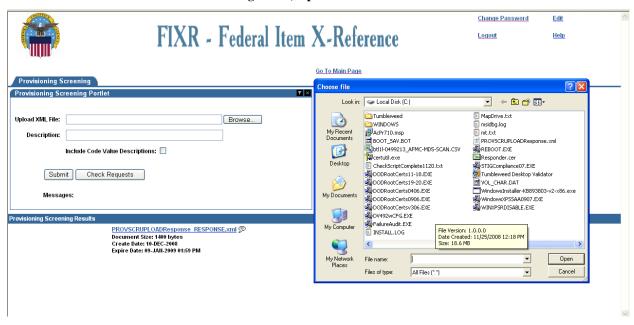
Shipping Code (Navy): The shipping code contains a six-character Unit Identification Code (UIC) of the activity to which an item can be shipped

Weapons System Data: Identifies items and components that are weapons systems and the military service responsible for the weapon system

Appendix B: Provisioning Screening

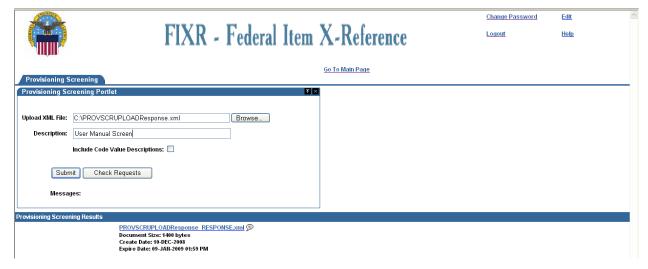
This function is available only to selected users performing provisioning screening. The first step when performing a **Provisioning Screening** is to upload the necessary XML file. Use the browse button to locate this file and click the **Open** button.

Figure 90, Upload XML File



Add a line of description and click the **Submit** button to begin the search.

Figure 91, Provisioning Screening Search



Click the **Check Requests** button, the Provisioning Screening Results window will open and list the newly created XML file.

Click on that file name to show the results in a new window.

Figure 92, Provisioning Screening File Output

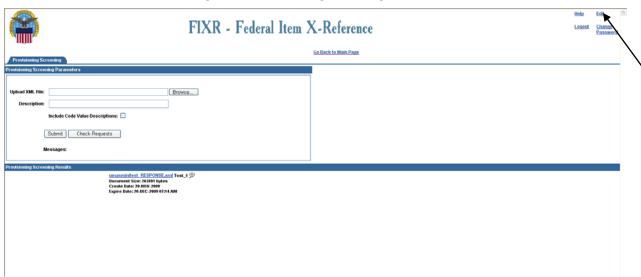
Delete Unwanted Files

Users create multiple files and over time these files take up all the space on the screen. In that situation user have option to delete old or unneeded files.

Figure 93, Provisioning Screening Output File

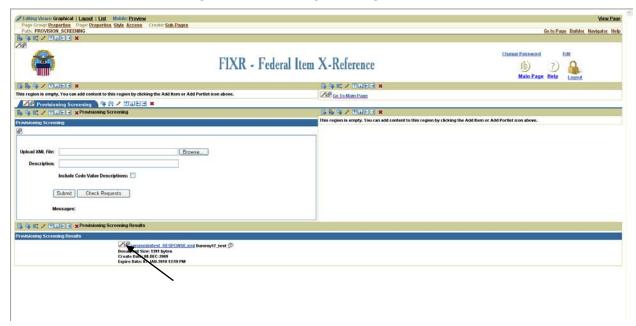
Suppose you need delete the file shown by arrow in Figure 94.

Figure 94, Provisioning Screening Edit link



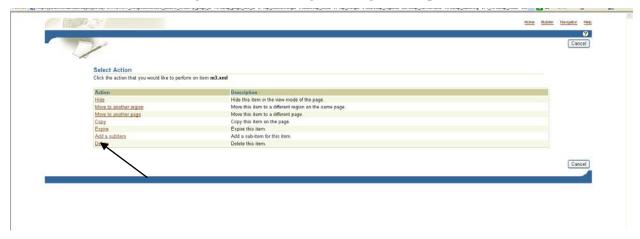
Click on Edit link which is located on the top right hand corner.

Figure 95, Provisioning Screening in Edit mode



As soon as you click the edit link, pencil icon and wheel icon appears in front of each file.

Figure 96, Provisioning Screening Delete Option



Click on wheel icon for the file that you want delete. Once you click on wheels icon following screen will be displayed which has several action options available. Since we want to delete the file, click on delete link.

Figure 97, Provisioning Screening File deletion confirmation message



Click on "Yes" button.

Figure 98, Provisioning Screening View Page option (closing Edit mode)



Click on "View Page" link which is located on top right corner of the screen. The file that you just deleted is gone from the screen. By clicking the "View Page" link, a user has closed Edit mode and can proceed with the normal query search.

APPENDIX C: Content Management

The Content Management (CE) page is located in Federal Item X-Reference (FIXR). In the CE page you can access the TDP request form and/or extract request results. Below is a sample on how to access the CE page and the various options available within it.

To access Content Management Page, follow the steps below:

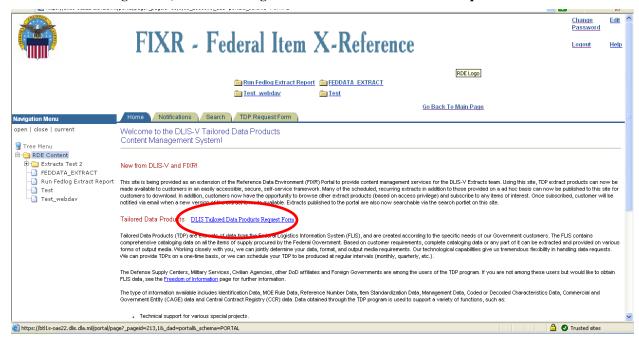
Click on the Content Management Link

Figure 99, Content Management Link



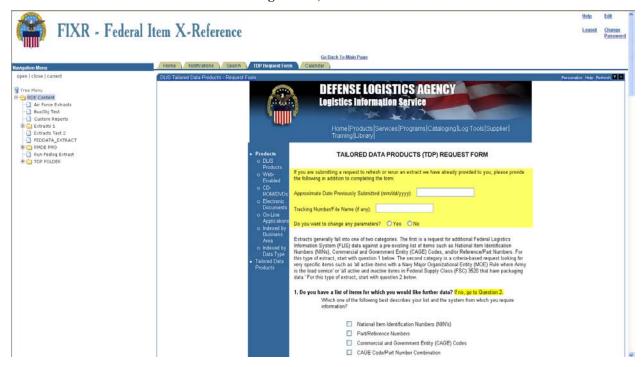
Figure 100 below displays Content Management folders and also allows a link to the TDP Request Form.

Figure 100, Content Management Folders and Link to TDP Request Form



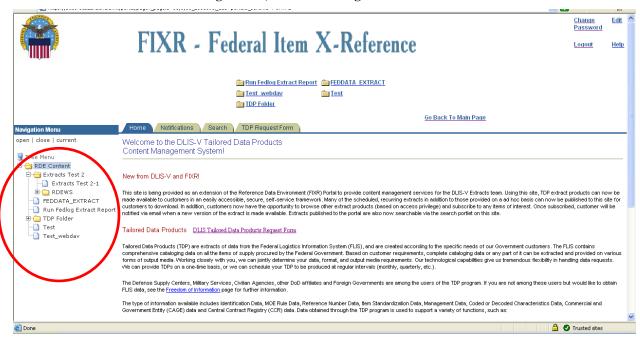
Display the TDP form by clicking on the "DLIS Tailored Data Products Request Form" link which is located next to Tailored Data Products heading, see previous example.

Figure 101, TDP Form



Display various content management folders by clicking on the RDE Content Folder plus (+) which is located on the left side of page.

Figure 102, Content Management Folders



Display TDP folder by clicking on the plus (+) as shown below in Figure 103.

FIXR - Federal Item X-Reference

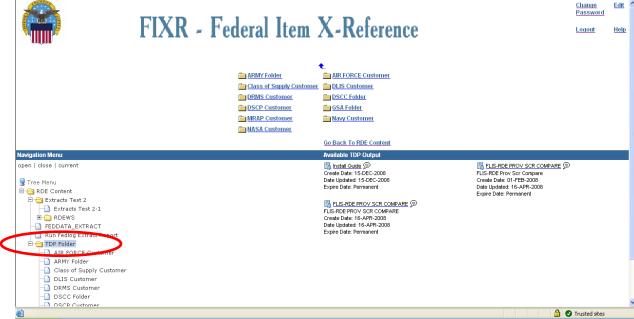
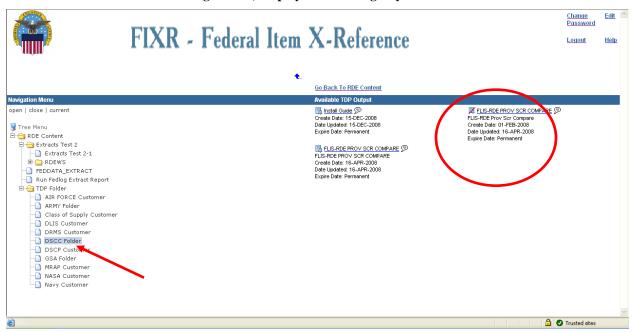


Figure 103, TDP Folder

Display a service/agency folder click on the plus (+), in the example, I clicked on DSCC the folder. To subscribe or unsubscribe to a file left click the mouse key. A red slash (/) thru file means you've subscribed. If you subscribe to a file, an automatic email will be generated to you the next time it is updated. Below is a sample of the automatic email.

Figure 104, Display a Service/Agency Folder



Subject: RDE Subscription Notification – DAMOR28

RDE Content Subscription Notification

An output file, extract or report to which you are subscribed or have recently requested in RDE has been added or updated.

File Details

File Description Date User

Cancelled NIINs every QTR 09/05/2008 15:15:09

DAMOR 28 LSCXXXX

URL Access

Item URL:

https://...../pls/portal/url/ITEM/5627719E11CB1036E0440003BA8122A9

Page URL: https://www.dlis.dla.mil/FIXR

Note: For Larger files, use the Page URL and right click on the named file and select "Save Target As".

To open a file, double click on file name (example DLIS-RDE PROV SCR Compare) and the file will appear, see below.

Figure 105, To Open File

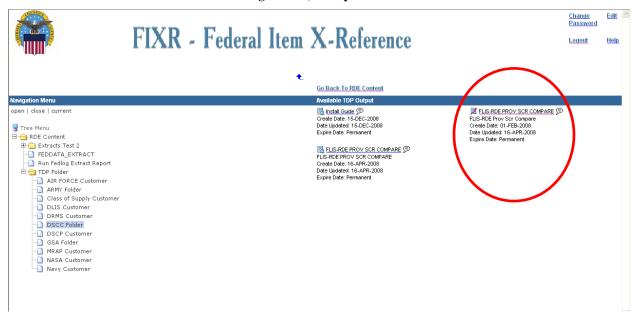


Figure 106, Display a File



To save to the home drive, click on file and save it.

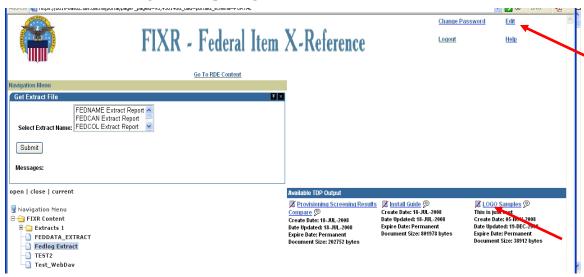
Sending Custom Email for Subscribed Content Management Item:

Introduction: Customizing the email Notification:

If User wants to customize the email (email notification that is sent to User after updating the subscribed item), then follow the steps below. User is allowed to type a note that is 4000 characters long. The note is displayed in email notification as a "User Note" which is located just below Item URL link.

I have subscribed to LOGO_SAMPLES.doc which is shown in the following Screen shot

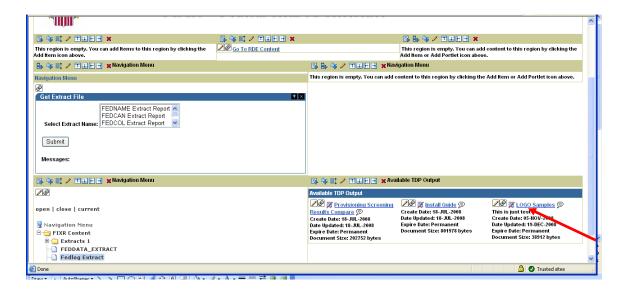
Figure 107, Open Page in Edit Mode and Subscribe File



To add a note to email notifying why a change was made, follow these steps.

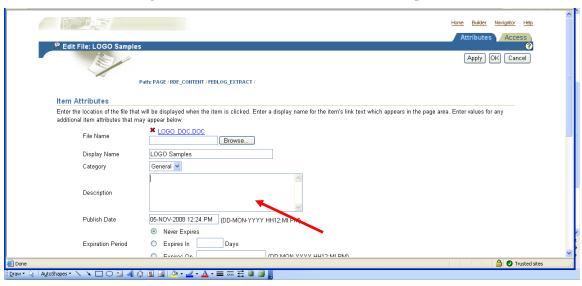
1) Click on Edit link as shown by the arrow in the figure above.

Figure 108, Display of file link



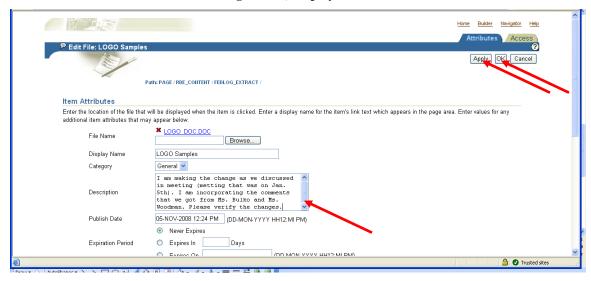
Click on pencil icon for the document which you are going to change.

Figure 109, Enter Note for Other Users in Description



In Description Field, type the note. This field accepts up to 4000 characters.

Figure 110, Display a File



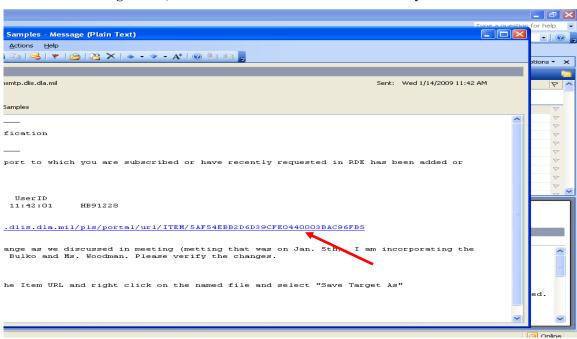
After typing the note in Description field, Click on

- Apply Button and then
- OK Button

Note: You must click on Apply button first and then the OK button

You will receive email. Check the email

Figure 111, Email Notification with the link that takes you to File

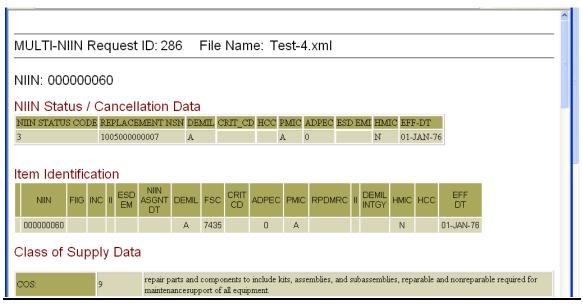


You will see the note that you typed under the URL as "User Note".

Appendix D: Instructions on How to download data in Excel or Word

The Following is the screen shot of a formatted Multi-NIIN Report.

Figure 112, Formatted Multi-NIIN Report

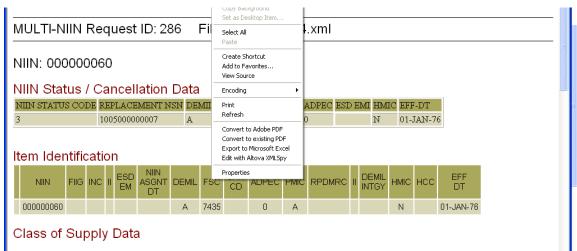


Downloading Data to an Excel Spreadsheet:

Steps to download data to a spreadsheet.

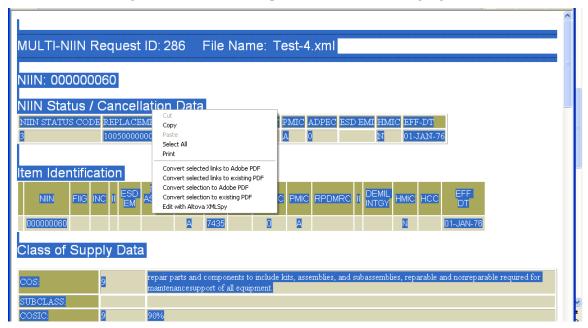
1) Right click on the mouse.

Figure 113, Multi-NIIN Report with a Right Click Menu Selection



- 2) Select the option "Select All" (If you only need a specific portion of the data, highlight the section that you want to download)
- 3) Once the data is selected, right click on any selected area

Figure 114, Multi-NIIN Report with All Elements Highlighted



- 4) Select the option "Copy"
- 5) Open Microsoft Excel
- 6) Select the option "Paste"

Microsoft Excel - Book6 File Edit View Insert Format Tools Data Window Help Adobe PDF Type a question for help 🔻 🔔 🗗 . □ 🖺 📔 🖟 🔒 🗐 🐧 🔼 | ❤️ 👯 | 肽 🕒 🏝 - ﴿ | 鬥 - № Σ - ½ ↓ ¼ ↓ | ∰ 4♭ @ **1 1 1 1 1 1** F13 MULTI-NIIN Request ID: 286 File Name: Test-4.xml NIIN: 000000060 9 NIIN Status / Cancellation Data STATUS EMENT 10 CODE DEMIL CRIT CD HCC PMIC ADPEC ESD EMI HMIC EFF-DT 00007 14 Item Identification 15 16 ASGNT INTGY FIIG INC DEMIL FSC ADPEC PMIC DT 0000000 20 Class of Supply Data 21 repair

Figure 115, Multi-NIIN Report Pasted into Excel

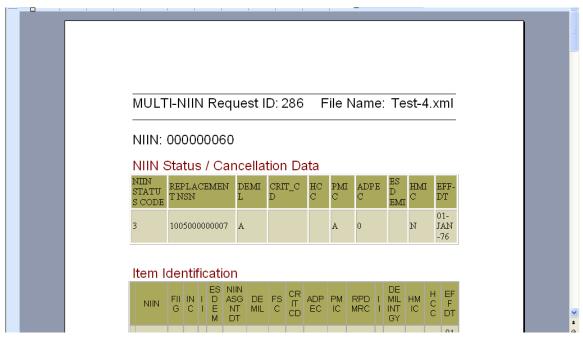
• To remove colors, select entire spreadsheet (by clicking the upper left most cell where the row numbers and the column headings meet as shown by the left most Red arrow in the figure above and select "Fill Color" (shown by the right most arrow) and select white color. It will remove all the colors.

Download data on Microsoft Word:

1) Copy Multi NIIN report

- 2) Open Microsoft word
- 3) Right click on blank Microsoft word document
- 4) Right click and select option "Paste"
- 5) Following is the screen print of the word document after you paste the data.

Figure 116, Multi-NIIN Report Pasted into MS Word



Generating PDF Document:

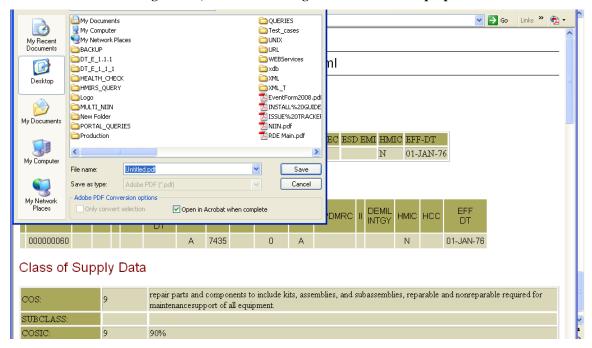
- 1) Open the XML file that you want to convert in PDF
- 2) Right click on mouse

Set as Background Copy Background Set as Desktop Item. MULTI-NIIN Reques Name: Test-4.xml Select All Create Shortcut NIIN: 000000060 Add to Favorites... View Source NIIN Status / Cance Encodina NIIN STATUS CODE REPLAC RIT_CD HCC PMIC ADPEC ESD EMI HMIC EFF-DT Refresh 1005000 Convert to Adobe PDF Convert to existing PDF Export to Microsoft Excel Item Identification Edit with Altova XMLSpv Properties **EFF** MIIN RPDMRC HMIC HOO FIIG ADPEC **PMIC** DT 000000060 7435 01-JAN-76 Class of Supply Data repair parts and components to include kits, assemblies, and subassemblies, reparable and nonreparable required for maintenancesupport of all equipment. SUBCLASS: 90%

Figure 117, Choosing Option to convert data to PDF

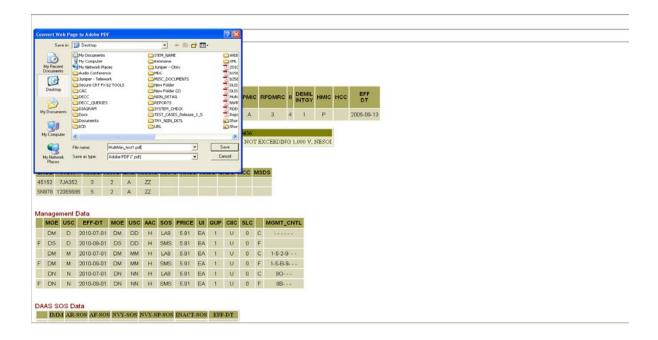
- 3) Select the option "Convert to Adobe PDF" (shown by the arrow in the figure above).
- 4) It will give a window which allows you to browse to a specific directory where you want to save the file

Figure 118, Convert Web Page to Adobe PDF "Pop-up Screen"



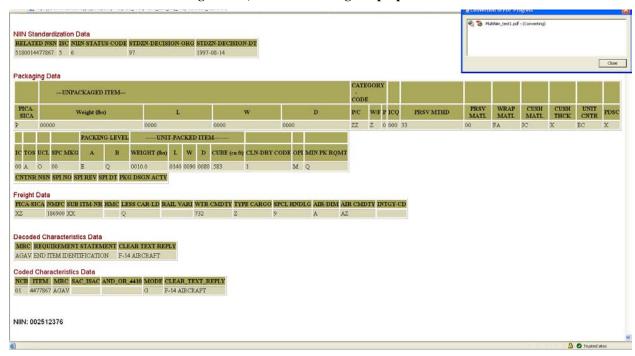
5) In this case I am going to save the file to my desktop, but I want to change the file name from "untitled.pdf" to MultiNiin_test1.pdf

Figure 119, Naming of the File "Untitled, PDF"



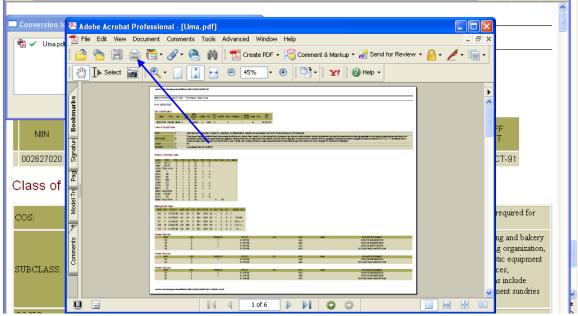
- 6) Click on the "Save" button
- 7) The application will display a message "Converting" as shown in the figure below.

Figure 120, The "Converting" Pop-up



8) Once the conversion is done, the pdf file is displayed on the screen.

Figure 121, The Adobe File and Print Button



9) You can send the file to the printer by clicking on the Printer icon (shown by the arrow in Figure 121 above).